

JOB ROLE	EQUIPMENTS
<p style="text-align: center;"><b>Hand Embroiderer &amp; Hand emboiderer addawala</b></p>	Thread, various materials, count and ply
	Novelty Yarns
	Badges, stickers, patches and other surface embellishments
	Masking Tape
	Needles, various sizes
	Thimbles – plastic (for the thumb)
	Thimbles – plated (for the thumb)
	Measuring scale, metallic or transparent plastic 12”
	Measuring tape 150cm
	Hip curve, French Curve
	L - scale
	Hand Needle, all gauges
	Punch Needle, all gauges
	Scissors – paper cutting
	Scissors – fabric cutting (Iron shears, 8” for fabric cutting)
	Frame, round – various diameters
	Frame, square – various dimensions
	Pattern making paper– various width
	Tracing paper
	Carbon Paper (Various colours)
	Kerosene
	Cotton Swabs/Dabber
	Ink
	Hand held thread trimmer
	Seam Ripper
	Surface ornamentation material (Beads, Sequins)
	Fancy threads
	Fabric Glue
	Bent neck, metallic Tweezer
	Super glue
	Pencils (HB, 2B, 4B)
	Pick glass
	Pens
Trimmers	
Seam Ripper	
Tracing Wheel	
Tailor’s Chalk	
Pins & safety pins	
Dress maker’s Pin	
Pin Cushion	
Needle Threader	
Nonwoven Non-fusible Backing Paper	
Nonwoven Fusible Backing Paper	
Hand embroidery workbook	
<b>Classroom Requirements (for Batch of 20 Trainees)</b>	
Student's Chair with Table Arm	

<b>Hand Embroiderer &amp; Hand embroiderer addawala</b>	Teacher's Table
	Teacher's Chair revolving
	Display Board ( 6X3ft)
	Boxes for storing Items
	White Board
	White Board Marker
	Labels and Stickers
	Magnetic White Board Eraser
	Metallic Cupboard
	File cabinet
	Dress Form (Various sizes of Male/Female/Kids)
	Hanger (wooden or plastic material)
	Dustbin
	Carpet
	<b>Documentation Requirement</b>
	Swatch Files
	Trim Files
	Embroidery Design Templates
	Design Specification sheet
<b>Inline Checker</b>	Job Card
	Black/White Board
	Tailor's Chalk
	Trainer's & Student's Chair
	Trainer's & Student's Table
	Sample Sewing Floor
	Single Needle Lock-Stitch Machine
	Double Needle Lock-Stitch Machine
	Specilised Sewing Machines like Overlock Machine( 3 Thread & 5 Thread), Button Hole Machine etc
	Sewing and Sewing Machine Accessories and attachments
	Pressing Unit
	Machine for Front Placket
	Continuous Fusing Press Machine
	Dress Form Women's UK Size 10 (Full Size)
	Dress Form Men's UK Size 10 (Half Size)
	Dress Form Women's Size 6 (Full Size)
	Dress Form Men's Size 6 (Half Size)
	Dress Form Size 40 (Men's)
	Dress Form Kids (2-3 Years)
	Dress Form Girls (12-14 Years)
	Dress Form Boys (12-13 Years)
	Scale (12")
	Scale (24")
	Tracing Wheel
	Set-Square
	Hip Curve
	Measuring Tape (60")

<b>Inline Checker</b>	Ruler
	Job Card
	Black/White Board
	Tailor's Chalk
	Trainer's & Student's Chair
	Trainer's & Student's Table
	Storage Boxes
	Scissors
	Techpack Sample
	Swatch File
	Trims & Accessories File
	Hourly & Daily Production Report
	Quality Control Check-List
	Production & Ready Pattern
	Record Maintenance Register
	Basic Stationary Items(Pens, Pencils,Erasers)
	Quality Tag
	Stopwatch
	Defect List
<b>Layeman</b>	Job Card
	Laying Table
	Table length- 8 to 10 m
	Spreading height – 90-120 cm,
	Working width- 150 to 160 cm,
	Spreading Machine
	Reference Light(to be mounted on crossbar of machine)
	Classroom
	Trainer's & Student's Chair
	Trainer's & Student's Table
	Black/White Board
	Tailor's Chalk
	Stools (27")
	Ruler
	Metallic Rod
	Scale(24")
	End Cutter
	Marker(4 way, 6 way)
	Patterns
	Fabric Stapler
	Push Pins
	Measuring Tape (60")
	Basic Stationary Items(Pens, Pencils, Erasers)
	Absorbent Pad
	Dry Cleaning Solvent
	Plastic Tag
	String Tag

<b>Layeman</b>	Metallic Stickers
	Clamp
	Anti-fusion Paper
	Interleaving Paper
	Tweezer
	Metallic Combs
	Stopwatch
	Fabric Inspection Sheet( 4 point system)
	DustBin
	Student's Chair with Table Arm
	Teacher's Table
	Teacher's Chair revolving
	Boxes for storing Items
	Scissors
	Weights
	White Board
<b>Export Assistant</b>	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Projector
	Garment Samples
	Greyscale ( for shade matching )
	Rulers
	Measuring Tape ( 0.5" width)
	Pen/Paper
	Calculator
	<b>Documents</b>
	Company Quality Standards Handbook/ Guidelines
	Pantone Shade Cards
	Fashion Forecasting Books/Journals/Magazines
	Swatch File( fabric and trims)
	Buyer Requirement/ comment Sheet
	Measurement Sheet/ Size Chart
	Trims/Accessory samples
	Tech Pack/ Specification Sheet
	Foreign Trade Policies
	Introductory notes on apparel, made-ups and home furnishing
	Export Documentation Books and various Export Documents
	Documents on Foreign Trade Logistics
Books on International Trade/ Marketing	
Market Entry and pricing Strategies Books	
<b>Garment Cutter (CAM)</b>	Black board & White board
	Chalk & Marker (chalks& markers of different colours)
	Dusters
	Mini marker

<b>Garment Cutter (CAM)</b>	Patterns Marker (soft copy)
	Fabrics ( to teach trainees fabric spreading types)
	Adjustable chair (for trainees and trainer )
	cutting table
	Teacher's table (for trainer)
	vacuum pressure (attached in cutting table)
	Disposable die cutting pad / clicker pads (increases the life of the cutting surface & eliminate the uneven cutting surfaces that develop on permanent pads.)
	thin plastic film (fabric spread is covered withthin plastic film
	Polyoverlay /Poly Sheeting
	Kraft underlay Paper
	Seperating tissue
	Perforated Kraft (It provides ease of spreading and the computer cutters the airflow required )
	Spray adhesives
	Straight pins
	Fabric roll stand
	Rubber moulded layer weight
	Cloth Clamp
	Drills and thread markers
	Masking tapes
	Soft copy of marker (Feed the required marker to the system to prepare for cutting like the size, sewing information and codes of the fabric or worksheet )
	count ticket (Identify the cut parts, count tickets and then group them well to pass on to the next department)
	bundled tickets (bundled tickets have all the necessary information)
	Ty-Ups Bundle Ties
	Bundle hooks
	Cutwork Bags
	rubber band
	Marking pencil /pen (graphite pencil)
	component list (for number of components needed for production)
	fabric consumption list (the amount of fabric needed)
	Cut plan document ( hard or soft copy )
	Style sheet/ tech pack ( provided by buyer)
	CAM machine
	Breakdown report (make report for such defects in the machine which operator does not have the authority to repair)
<b>Quality Assessor</b>	Tech pack /spec sheet
	Reference garment samples
	Historic data on previous styles
	Reporting formats

<b>Quality Assessor</b>	Defect Marking materials (Stickers / Colour Coded Stickers / Tags)
	AQL checklist
	Basic stationary(pen,pencil,paper)
	Record maintenance sheet
	Dress form
	Size chart
	Operation bulletin
	Garment templates
	Lab Dips
	Trim card
	Boxes for storage of assessed pieces
	SNLS Sewing machine
	DNLS Sewing machine
	3 Thread Overlock sewing machine
	5 Thread Overlock sewing machine
	Flatlock Machine and other Specialised Sewing Machines
	Teacher's Chair
	Teacher's Table
	Chairs with mini desk for students
	Dust bin
	Measurement tape(60inch)
	L-Scale
	Hip Curve
	Wood Scale
	French Curve
	Hanger(wood or plastic)
	Previous Inspection reports
	Washing samples
	Grey scale
	Defect list
	Shrinkage test marker
<b>Embroidery machine operator (zigzag)</b>	Thread, various materials, count and ply
	Novelty Yarns
	Badges, stickers, patches and other surface embellishments
	Industrial Single Needle Lock stitch-Zig - Zag machine
	Masking Tape
	Needles, various sizes
	Thimbles – plastic (for the thumb)
	Thimbles – plated (for the thumb)
	Measuring scale, metallic or transparent plastic 12"
	Measuring tape 150cm
	Scales
	Hand Needle, all gauges
	Punch Needle, all gauges
	Scissors –paper cutting
Scissors – fabric cutting (Iron shears, 8" for fabric cutting)	

**Embroidary machine operator (zigzag)**

Frame, round – various diameters
Frame, square – various dimensions
Pattern making paper– various width
Tracing paper
Carbon Paper (Various colours)
Kerosene
Cotton Swabs/Dabber
Ink
Hand held thread trimmer
Seam Ripper
Surface ornamentation material (Beads, Sequins)
Hot glue gun
Fabric Glue
Bent neck, metallic Tweezer
Super glue
Trimmers
Seam Ripper
Tracing Wheel
Tailor’s Chalk
Pins & safety pins
Dress maker’s Pin
Pin Cushion
Needle Threader
Nonwoven Non-fusible Backing Paper (Stabilizer)
Nonwoven Fusible Backing Paper (Stabilizer)
<b>Classroom Requirements</b>
Student's Chair with Table Arm
Table ( 30”X 20”X 30”) (For sewing machine)
Low revolving chairs (For sewing machine operation)
Teacher's Table
Teacher's Chair revolving
Display Board ( 6X3ft)
Boxes for storing Items
White Board
White Board Marker
Labels and Stickers
Magnetic White Board Eraser
Metallic Cupboard
File cabinet
Dress Form (Various sizes of Male/Female/Kids)
Hanger (wooden or plastic material)
Dustbin
<b>Machine Requirements</b>
Industrial Zig Zag Sewing Machine
Pressing Table And Iron
Cutting table
Bobbin

<b>Embroidery machine operator (zigzag)</b>	Bobbin Case
	Screw Driver
	Cleaning Cloth
	Machine Folders and Attachments
	Tools for maintenance( Magnet, Tweezers etc.)
	<b>Documentation Requirement</b>
	Swatch Files
	Trim Files
	Embroidery Design Templates
	Design Specification sheet
<b>Fabric Checker</b>	Fabric checking(inspection) machine
	Measurement tape
	Tailor's chalk
	Check sheet
	Basic Stationary
	Stool(24")
	Stain removal solvent
	Sticker tickets
	Fabric cutting shears
	Lab dip samples
	Spray gun
	Metallic comb
	Tweezer
	Fabric Inspection bulletin (eg.4-point system)
	Defect list
	Hot air blower
	Record maintenance sheet
	Teacher's table
	Black board/White board
	Chalks/Board pen
	Chairs with attached mini desk for students
	Defect Samples
	Grey scale system
	Colour cabinet(Light box)
	Continuity Chart
	Laptop/desktop
Shade scale	
Crockmeter	
Fire safety equipment	
Teacher's Chair	
<b>Framer - computerized embroidery machine</b>	Thread, various materials, count and ply
	Novelty Yarns
	Badges, stickers, patches and other surface embellishments
	Masking Tape
	Needles, various sizes
	Measuring scale, metallic or transparent plastic 12"



**Framer - computerized embroidery machine**

Measuring tape 150cm
Scissors – paper cutting
Scissors – fabric cutting (Iron shears, 8” for fabric cutting)
Seam Ripper
Surface ornamentation material (Beads, Sequins)
Hot glue gun
Fabric Glue
Bent neck, metallic Tweezer
Super glue
Pencils (HB, 2B, 4B)
Pick glass
Trimmers
Seam Ripper
Pins & safety pins
Dress maker’s Pin
Pin Cushion
Needle Threader
Nonwoven Non-fusible Backing Paper
Nonwoven Fusible Backing Paper
<b>Classroom Requirements</b>
Computer systems, with required peripherals
Designing software (Such as corel draw)
Working Internet/LAN Connection
Storage peripherals (CD, Floppy disks)
Student's Chair with Table Arm
Teacher's Table
Teacher's Chair revolving
Display Board ( 6X3 ft)
Boxes for storing Items
White Board
White Board Marker
Labels and Stickers
Magnetic White Board Eraser
Metallic Cupboard
File cabinet
Dustbin
Carpet
<b>Machine Requirements</b>
Computerised Automatic Embroidery Machine (multi Needle)
Pressing Table And Iron
Cutting table
Screw Driver
Cleaning Cloth
Machine Folders and Attachments
Tools for maintenance ( Magnet, Tweezers etc.)
Frame, round – various diameters
Frame, square – various dimensions

<b>Framer - computerized embroidery machine</b>	<b>Documentation Requirement</b>
	Swatch Files
	Trim Files
	Embroidery Design Templates
	Design Specification sheet
<b>Measurment checker</b>	Measurement tape(60inch)
	Tailor's chalk
	Templates
	Size chart
	Garment sample
	Sticker ticket
	Lay table
	Dress form (respective sizes)
	Measurement scale (1m,1.5m)
	Basic stationary
	Trimmer
	Hip curve and other scales
	Record maintenance sheet
	Defect list
	Defect samples
	Black board/White board
	Chalks/Board pens
	Fabric cutting shears
	Teacher's table
	Teacher's chair
	Students chair with attached mini desks.
	Fire Safety equipments
	Hanger(Wood/Plastic)
	Cleaning cloth
	Dustbin
	Tags(for comments)
	Patterns(sampling patterns)
	French Curve
Reporting formats	
<b>Pressman</b>	Job Card
	Ironing Unit/Workstation
	Ironing Table
	- Length: 1200mm - 1300 mm
	- Width: 650mm - 750 mm
	- Height: 720mm -950mm
	Trainer's & Student's Chair
	Trainer's & Student's Table
	Black/White Board
	Tailor's Chalk
	Hangers
	Brush

<b>Pressman</b>	Non-stretch woven cover
	Clamps
	Pressing Template
	Irons
	Presses
	Steamers
	Steam air dummies
	Assembling & Shaping equipment
	Auxiliary Equipment
	Quality Tag
	Dress Form Women's UK Size 10 (Full Size)
	Dress Form Men's UK Size 10 (Half Size)
	Dress Form Women's Size 6 (Full Size)
	Dress Form Men's Size 6 (Half Size)
	Dress Form Size 40 (Men's)
	Dress Form Kids (2-3 Years)
	Dress Form Girls (12-14 Years)
	Dress Form Boys (12-13 Years)
	Packing Trims
	Packing Boxes
	Fusing Tape
	Apron
	Protective Gloves
	Care Labels
	Cap
	Boiler
	Bucks
	Metallic Scissors
	Absorbent Pad
	Dry Cleaning Solvent
	Defect List
	Basic Stationary Items(Pens, Pencils,Erasers)
	Dustbin
	Distilled Water
Sleeve Board/ sleeve roll	
Clapper	
Press Mit	
Test Cloth	
<b>Sampling Tailor</b>	Single Needle Lock Stitch (SNLS)
	SNLS Machine with UBT
	Single Needle Chain Stitch (SNCS)
	Double Needle Chain stitch Machine (12 Needle, Flat Bed)
	Over Lock Machine (Single Needle, 3 Thread)
	Over Lock Machine (Twin Needle, 5 Thread)
	Flat Lock Machine
	Button Hole Machine
	Button Attach Machine

**Sampling Tailor**

Feed of the Arm Machine
Bar Tack Machine
Bottom hemming Machine (3 Needle, 5 Thread)
APW machine
Curtain Felling Machine
Tacking Machine
Other Specialised Machines
Pressing Table And Iron
<b>Tools &amp; Equipment</b>
Computer
Computer Peripherals
Printer
Photocopier
Projector
Design Patterns
Shears ( 8-10 " iron blade for cutting fabric)
Scissors ( plastic handled scissor for cutting paper )
Trimmers
Seam Ripper
Tracing Wheel
Thimble
Tailor's Chalk
Pins & safety pins
Dress maker's Pin
Pin Cushion
Greyscale
Scale ( metallic, 6" & 12")/ other scales
Measuring Tape ( 0.5" width)
Bobbin
Bobbin Case
Notcher (1/4 X 1/6 " opening)
Awl markers
Personal Protective Equipment ( Nose Mask & Goggles)
Thread Clipper
Seam Gauge
Dress Form (Various sizes of Male/Female/Kids)
Hanger (wooden and plastic material)
Template
Cleaning Cloth
Threads
Hand needle ( Various gauges)
Machine Needle (Various Gauges)
Needle Threader
Garment sample
Fabric Yardages
Small Screw Driver
Required Trims/Accessory
Machine Folders and Attachments

Sampling Tailor	Tools for broken needle protocol ( Magnet, Tweezers etc.)	
	Student's Chair (with Table Arm)	
	Table ( 30"X 20"X 30")	
	Teacher's Table	
	Teacher's Chair (revolving)	
	Display Board ( 60" X 36" ft)	
	Dustbin	
	Boxes and pouches for storing Items	
	White Board	
	First Aid Box	
	Machine Oil	
	Fire Extinguisher	
	<b>Stationary</b>	
	Pencil (HB)	
	Files and Folders	
	White Board Marker	
	Carbon Paper ( Various Colours)	
	Labels and Stickers	
	Magnetic White Board Eraser	
	<b>Documents Required</b>	
	Tech Pack/ Specification Sheet	
	Size Chart	
	Trim Card	
	Seam samples of different fabric	
	Buyer's comment Sheet	
	Operation Bulletin	
	Company Quality Standards Handbook/ Guidelines	
	Fabric Worksheet	
	Style Confirmation sheet	
	Fabric consumption Chart	
	Fabric Requirement sheet (FRS)	
	Trims Requirement sheet	
	Sewing Machine Operator	Single Needle Lock Stitch (SNLS)
SNLS Machine with UBT		
Over lock Machine (5 thread over lock machine)		
Button Hole Machine		
Button Attach Machine		
Pressing Table And Iron		
<b>Tools &amp; Equipment</b>		
Computer		
Computer Peripherals		
Printer		
Photocopier		
Projector		
Design Patterns		
Shears ( 8-10 " iron blade for cutting fabric)		
Scissors ( plastic handled scissor for cutting paper )		

**Sewing Machine Operator**

Trimmers
Seam Ripper
Tracing Wheel
Tailor's Chalk
Pins & safety pins
Dress maker's Pin
Pin Cushion
Greyscale
Scale ( metallic, 6" & 12")/ other scales
Measuring Tape ( 0.5" width)
Bobbin
Bobbin Case
Notcher (1/4 X 1/6 " opening)
Awl markers
Seam Gauge
Thread Clipper
Thimble
Personal Protective Equipment ( Nose Mask & Goggles)
Dress Form (Various sizes of Male/Female/Kids)
Hanger (wooden and plastic material)
Template
Cleaning Cloth
Threads
Hand needle ( Various gauges)
Machine Needle (Various Gauges)
Needle Threader
Garment sample
Fabric Yardages
Required Trims/Accessory
Machine Folders and Attachments
Tools for broken needle protocol ( Magnet, Tweezers etc.)
Student's Chair (with Table Arm)
Table ( 30"X 20"X 30")
Teacher's Table
Teacher's Chair (revolving)
Display Board ( 60" X 36" ft)
Dustbin
Boxes and pouches for storing Items
White Board
First Aid Box
Machine oil
Small screw driver
Fire Extinguisher
<b>Stationary</b>
Pencil (HB)
Files and Folders
White Board Marker
Carbon Paper ( Various Colours)

<b>Sewing Machine Operator</b>	Labels and Stickers
	Magnetic White Board Eraser
	<b>Documents Required</b>
	Tech Pack/ Specification Sheet
	Size Chart
	Trim Card
	Seam samples of different fabric
	Buyer's comment Sheet
	Operation Bulletin
	Company Quality Standards Handbook/ Guidelines
	Fabric Worksheet
	Style Confirmation sheet
	Fabric consumption Chart
	Fabric Requirement sheet (FRS)
Trims Requirement sheet	
<b>Specialised Sewing machine operator</b>	Single Needle Lock Stitch (SNLS)
	SNLS Machine with UBT
	Single Needle Chain Stitch (SNCS)
	Double Needle Chain stitch Machine (12 Needle, Flat Bed)
	Over Lock Machine (Single Needle, 3 Thread)
	Over Lock Machine (Twin Needle, 5 Thread)
	Flat Lock Machine
	Button Hole Machine
	Button Attach Machine
	Feed of the Arm Machine
	Bar Tack Machine
	Bottom hemming Machine (3 Needle, 5 Thread)
	APW machine
	Curtain Felling Machine
	Tacking Machine
	Other Specialised Machines
	Pressing Table And Iron
	Small Screw Driver
	Sewing Machine Accessories and Attachments
	<b>Tools &amp; Equipment</b>
	Computer
	Computer Peripherals
	Printer
	Photocopier
	Projector
	Design Patterns
	Shears ( 8-10 " iron blade for cutting fabric)
	Scissors ( plastic handled scissor for cutting paper )
	Trimmers
	Seam Ripper
	Tracing Wheel
	Thimble

**Specialised Sewing  
machine operator**

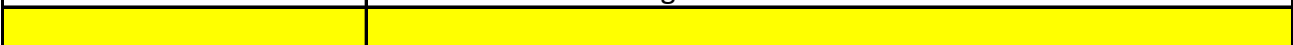
Tailor's Chalk
Pins & safety pins
Dress maker's Pin
Pin Cushion
Greyscale
Scale ( metallic, 6" & 12")/ other scales
Measuring Tape ( 0.5" width)
Bobbin
Bobbin Case
Notcher (1/4 X 1/6 " opening)
Awl markers
Personal Protective Equipment ( Nose Mask & Goggles)
Thread Clipper
Seam Gauge
Dress Form (Various sizes of Male/Female/Kids)
Hanger (wooden and plastic material)
Template
Cleaning Cloth
Threads
Hand needle ( Various gauges)
Machine Needle (Various Gauges)
Needle Threader
Garment sample
Fabric Yardages
Required Trims/Accessory
Machine Folders and Attachments
Tools for broken needle protocol ( Magnet, Tweezers etc.)
Student's Chair (with Table Arm)
Table ( 30"X 20"X 30")
Teacher's Table
Teacher's Chair (revolving)
Display Board ( 60" X 36" ft)
Dustbin
Boxes and pouches for storing Items
White Board
First Aid Box
Machine Oil
Fire Extinguisher
<b>Stationary</b>
Pencil (HB)
Files and Folders
White Board Marker
Carbon Paper ( Various Colours)
Labels and Stickers
Magnetic White Board Eraser
<b>Documents Required</b>
Tech Pack/ Specification Sheet
Size Chart



<b>Specialised Sewing machine operator</b>	Trim Card
	Seam samples of different fabric
	Buyer's comment Sheet
	Operation Bulletin
	Company Quality Standards Handbook/ Guidelines
	Fabric Worksheet
	Style Confirmation sheet
	Fabric consumption Chart
	Fabric Requirement sheet (FRS)
	Trims Requirement sheet
<b>Export Executive</b>	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Projector
	Garment Samples
	Greyscale ( for shade matching )
	Rulers
	Measuring Tape ( 0.5" width)
	Pen/Paper
	Calculator
	<b>Documents</b>
	Company Quality Standards Handbook/ Guidelines
	Pantone Shade Cards
	Fashion Forecasting Books/Journals/Magazines
	Swatch File( fabric and trims)
	Buyer Requirement/ comment Sheet
	Measurement Sheet/ Size Chart
	Trims/Accessory samples
	Tech Pack/ Specification Sheet
	Foreign Trade Policies
	Export Documentation Books and various Export Documents
Documents on Foreign Trade Logistics	
Books on International Trade/ Marketing	
Introductory notes on Apparel, Made -ups and Home furnishing	
Market Entry and pricing Strategies Books	
<b>Merchandiser</b>	Computer
	Computer Peripherals
	Printer
	Photocopier
	Projector
	Dexterity Test Kit
	Display Board ( 60" X 36" ft)
	Garment Samples
	Hanger (wooden and plastic material)
	Tags

**Merchandiser**

Tag pins
Tagging Gun
Dress Form (Various sizes of Male/Female/Kids)
Shears ( 8-10 " iron blade for cutting fabric)
Scissors ( plastic handled scissor for cutting paper )
Pinking Shears
Swatch Shade Examining Cabinet
Greyscale
Packing Trims And accessories
Packing Box
Display Board ( 60" X 36" ft)
Dustbin
Boxes and pouches for storing Items
Student's Chair (with Table Arm)
Table ( 30"X 20"X 30")
Teacher's Table
Teacher's Chair (revolving)
White Board
<b>Stationary</b>
Labels and stickers
Pencil (HB )
Eraser
Highlighter
Paper (printable sheets)
Stapler
Staple Pins
Punching Machine
Files and Folders
Push Pins
Paper Cutter ( ½ " & 1 inch wide retractable blade)
Glue Stick/Fevicol/Adhesive
Cello-tape/ Double Sided Tape (0.5-1" width)
White Board Marker
Magnetic White Board Eraser
<b>Documents Required</b>
Tech Pack/ Specification Sheet
Buyer Requirement Sheet
Swatch File
Trims/Accessory samples
Buyer requirement/comment Sheet
Cost Quotations
Production Order Sheet
Theme/mood boards
Fashion Forecasting Books/Journals/Magazines
Company Quality Standards Handbook/ Guidelines
Pantone Shade Cards
Product Manufacturing related books



<b>Production Supervisor- Sewing &amp; Line Supervisor Stitching</b>	Job Card
	Black/White Board
	Tailor's Chalk
	Trainer's & Student's Chair
	Trainer's & Student's Table
	Sample Sewing Floor
	Single Needle Lock-Stitch Machine
	Double Needle Lock-Stitch Machine
	Overlock Machine( 3 Thread & 5 Thread)
	Single Needle Chain Stitch Machine
	Button Machine
	Button Hole Machine
	Feed of the Arm Machine
	Bar Tack
	Bottom Hemming Machine (3 Needle, 5 Thread)
	Straight Knife Cutting Machine
	Vertical Edge Trimmer
	Double Chainstitch Machine (12 Needle, Flat Bed)
	Pressing Unit
	Machine for Front Placket
	Continuous Fusing Press Machine
	Dress Form Women's UK Size 10 (Full Size)
	Dress Form Men's UK Size 10 (Half Size)
	Dress Form Women's Size 6 (Full Size)
	Dress Form Men's Size 6 (Half Size)
	Dress Form Size 40 (Men's)
	Dress Form Kids (2-3 Years)
	Dress Form Girls (12-14 Years)
	Dress Form Boys (12-13 Years)
	Scale (12")
	Scale (24")
	French Curve
	Tracing Wheel
	Set-Square
	Hip Curve
	Measuring Tape (60")
	Ruler
	Job Card
	Black/White Board
	Tailor's Chalk
	Trainer's & Student's Chair
	Trainer's & Student's Table
Storage Boxes	
Scissors	
Techpack Sample	
Swatch File	
Trims & Accessories File	
Hourly & Daily Production Report	

<b>Production Supervisor- Sewing &amp; Line Supervisor Stitching</b>	Quality Control Check-List
	Production & Ready Pattern
	Record Maintenance Register
	Basic Stationary Items(Pens, Pencils,Erasers)
	Quality Tag
	Stopwatch
	Defect List
	Dustbin
<b>Fashion Designer &amp; Assistant Fashion Designer</b>	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Projector
	Mannequin
	Dexterity Test Kit
	Sewing Machine ( SNLS)
	Over lock Machine (5 thread over lock machine)
	Specialised Sewing Machines
	Pressing Station and Pressing Machine
	Garment Samples
	Dress Form (Various sizes of Male/Female/Kids)
	Drawing Board ( 24" X 18" ft, wooden)
	Display Board ( 60" X 36" ft)
	Greyscale ( for shade matching )
	Hip Curve
	Grading Scale ( Transparent material, 20")
	Designer's Scale
	French Curve
	Flexible rule (for measuring armhole etc.)
	Measuring Tape ( 0.5" width)
	Hand needle ( Various gauges)
	Machine Needle (Various Gauges)
	Needle Threader
	Thread
	Notcher (1/4 X 1/6 " opening)
	Awl markers
	Tailor's Square ( twin arm metal ruler at 90 <sup>0</sup> )
	Tracing wheel
	Hanger (wooden and plastic material)
	Tags
Tagging Pins	
Tagging Gun	
Fabric Yardage	
Trim/Accessory	
Pin Cushion	

**Fashion Designer  
&  
Assistant Fashion  
Designer**

Dustbin
Personal Protective Equipments ( Thimble, Mask , Goggles)
Boxes and pouches for storing Items
Pattern Table (6ft x 4ft x 3 ft)
Student's Chair (with Table Arm)
Table ( 30"X 20"X 30")
Teacher's Table
Teacher's Chair (revolving)
White Board
<b>Stationary Items</b>
Push Pins
Dress maker's Pin
Fabric Pins
Highlighter
Pencil (HB, 2B, H, 2H, 4H,4B, 6B, 8B)
Eraser
Sharpener
Carbon Paper ( Various Colours)
Design Transferring Paper
Paper Cutter ( ½ " & 1 inch wide retractable blade)
Pattern Drafting Paper
Paper ( Various quality and sizes)
Scale ( Transparent Material, 6" & 12")
Scale ( Metallic, 6" & 12")
Labels & Stickers
Shears ( 8-10 " iron blade for cutting fabric)
Scissors ( plastic handled scissor for cutting paper )
Pinking Shears
Marking Chalk ( yellow/pink/ green/ blue coloured)
Tailor's Chalk
Carbon paper ( A4, yellow, red and white carbon)
Colour ( Poster colour, Water colour, Acrylics, Pastels etc)
Paint Brushes ( At least 5 different Gauges)
Stapler
Glue Stick/Fevicol/Adhesive
Fabric Glue
Cello-Tape ( Transparent and Foam Double sided tapes, Single sided tapes)
File and folders
Punching Machine
Magnetic White Board Eraser
White Board Marker
<b>Documents</b>
Company Quality Standards Handbook/ Guidelines
Pantone Shade Cards
Fashion Forecasting Books/Journals/Magazines
Swatch File( fabric and trimsand embroideries)
Buyer Requirement/ comment Sheet

<b>Fashion Designer &amp; Assistant Fashion Designer</b>	Measurement Sheet/ Size Chart
	Trims/Accessory samples
	Tech Pack/ Specification Sheet
<b>Advance Pattern Maker(CAD/CAM)</b>	Blackboard & Whiteboard
	Chalk & marker (Chalks & markers of different colours)
	Duster
	Computer
	pattern making software
	marker making software
	Digitizer
	Cello tape
	Plotter
	Plotter paper
	Plotter pen
	Plotter ink
	Scanning equipment
	Style sheet (provided by buyer)
	measurement chart ( mentioned in BOM)
	Grading chart ( mentioned in BOM)
	Garment sample
	Production & ready pattern
	Dress form
	Hip curve
	measurement Ruler (inches on one side and millimetres on the other side made of Plastic, Acrylic or metal)
	Tracing wheel
	measuring tape (plastic tape 60" long and 5/8" wide with small metal tips on either end and imperial measurements on one side with the metric equivalent on the other)
	Pencil
	pattern making paper roll
	Pattern plastic roll ( used to create long lasting, durable, and flexible patterns)
	Tracing paper / Carbon
	Kraft underlay Paper
	Kraft Pattern Paper (used to prepare initial pattern)
	Dotted marking paper
Push pins	
shears	
scissors	
Pattern hooks	
Pattern Notchers / Notch Cutters	

<b>Advance Pattern Maker(CAD/CAM)</b>	Pattern Punches ( It uses special cutting blades to create uniform 3/4" diameter holes )
	L square scale
	Hip curve
	underarm sleeve rules
	French curve
	Computer table (for trainees and trainer)
	Adjustable chair (for trainees and trainer )
	Teacher's table (for trainer)
	Pattern Table (6ft x 4ft x 3 ft ,made of softwood)
	cutting table
	Stool (27") (for trainees and trainer )
<b>Quality Executive-sewing line</b>	Tech pack /spec sheet
	Reference garment samples
	Historic data on previous styles
	Reporting formats
	Defected samples /swatches
	Defect Marking materials (Stickers / Colour Coded Stickers / Tags)
	AQL checklist
	Basic stationary(pen,pencil,paper)
	product finishing equipments and chemicals
	Record maintenance sheet
	Dress form
	Size chart
	Operation bulletin
	Garment templates
	Lab Dips
	Trim card
	Boxes for storage of assessed pieces
	SNLS Sewing machine
	DNLS Sewing machine
	3 Thread Overlock sewing machine
	5 Thread Overlock sewing machine
	Flatlock Machine and other Specialised Sewing Machines
	Teacher's Chair
	Teacher's Table
	Chairs with mini desk for students
	Dust bin
	Measurement tape(60inch)
	L-Scale
	Hip Curve
	Wood Scale
	French Curve
	Hanger(wood or plastic)
Previous Inspection reports	

<b>Quality Executive-sewing line</b>	Washing samples
	Grey scale
	Defect list
	Shrinkage test marker
	Fabric, trims and accessories swatch file
	Apparel , production related books
<b>Sampling Coordinator</b>	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Projector
	Mannequin
	Dexterity Test Kit
	Sewing Machine ( SNLS)
	Over lock Machine (5 thread over lock machine)
	Specialised Sewing Machines
	Pressing Station and Pressing Machine
	Garment Samples
	Dress Form (Various sizes of Male/Female/Kids)
	Display Board ( 60" X 36" ft)
	Greyscale ( for shade matching )
	Measurement Tape
	Hip Curve
	Grading Scale ( Transparent material, 20")
	Designer's Scale
	French Curve
	Flexible rule (for measuring armhole etc.)
	Measuring Tape ( 0.5" width)
	Hand needle ( Various gauges)
	Machine Needle (Various Gauges)
	Needle Threader
	Thread
	Notcher (1/4 X 1/6 " opening)
	Awl markers
	Tailor's Square ( twin arm metal ruler at 90 <sup>0</sup> )
	Tracing wheel
	Hanger (wooden and plastic material)
	Tags
	Tagging Pins
	Tagging Gun
	Fabric Yardage
	Trim/Accessory
Pin Cushion	
Dustbin	
Personal Protective Equipments ( Thimble, Mask , Goggles)	
Boxes and pouches for storing Items	



**Sampling Coordinator**

Pattern Table (6ft x 4ft x 3 ft)
Student's Chair (with Table Arm)
Table ( 30"X 20"X 30")
Teacher's Table
Teacher's Chair (revolving)
White Board
<b>Stationary Items</b>
Push Pins
Dress maker's Pin
Fabric Pins
Highlighter
Pencil (HB, 2B, H, 2H, 4H,4B, 6B, 8B)
Eraser
Sharpener
Carbon Paper ( Various Colours)
Design Transferring Paper
Paper Cutter ( ½ " & 1 inch wide retractable blade)
Pattern Drafting Paper
Paper ( Various quality and sizes)
Scale ( Transparent Material, 6" & 12")
Scale ( Metallic, 6" & 12")
Labels & Stickers
Shears ( 8-10 " iron blade for cutting fabric)
Scissors ( plastic handled scissor for cutting paper )
Pinking Shears
Marking Chalk ( yellow/pink/ green/ blue coloured)
Tailor's Chalk
Carbon paper ( A4, yellow, red and white carbon)
Colour ( Poster colour, Water colour, Acrylics, Pastels etc)
Paint Brushes ( At least 5 different Gauges)
Stapler
Glue Stick/Fevicol/Adhesive
Fabric Glue
Cello-Tape ( Transparent and Foam Double sided tapes, Single sided tapes)
Garments samples
File and folders
Punching Machine
Magnetic White Board Eraser
White Board Marker
<b>Documents</b>
Company Quality Standards Handbook/ Guidelines
Pantone Shade Cards
Fashion Forecasting Books/Journals/Magazines
Swatch File( fabric and trims)
Buyer Requirement/ comment Sheet
Measurement Sheet/ Size Chart
Trims/Accessory Fabric and embroidery swatches

<b>Sampling Coordinator</b>	Tech Pack/ Specification Sheet
	Garments manufacturing books
<b>Machine Maintenance Mechanic- sewing machine</b>	Single Needle Lock Stitch (SNLS)
	SNLS Machine with UBT
	Single Needle Chain Stitch (SNCS)
	Double Needle Chain stitch Machine (12 Needle, Flat Bed)
	Over Lock Machine (Single Needle, 3 Thread)
	Over Lock Machine (Twin Needle, 5 Thread)
	Flat Lock Machine
	Button Hole Machine
	Button Attach Machine
	Feed of the Arm Machine
	Bar Tack Machine and other specialised sewing machines
	Technical Manuals
	Tech Pack/ Specification Sheet
	stiched samples
	Sewing Kit(different types of sewing needles, obin/bobbin case, sewing thread, screw driver, scissors etc)
	Hook, needle plate, sewing machine spares
	package contains one full size vinyl machine cover; one needle threader with magnifier; one lint brush with needle inserter; three screwdrivers (flat and phillips); one bottle of sewing machine oiler and one machine needle organizer
	Crescent wrench of different sizes
	Lufkin Tape
	water proof box
	machine repair manual
Fine cut file	
Machine repair tools kit (eg:screws of sizes)	
Fabric	
Machine belts	
<b>Industriral Engineer Executive</b>	Overhead Projector
	Camera
	Calculators
	Tape measures
	Sewing Machine
	Notebook and Pen
	Board and markers
	Copy of Student's Notes for each learner
	Stopwatches – one per learner
	Photo Copies for all the hand-outs i.e. Cycle checks, Activity Sampling, Time Study, Rating, Production Study.
	Films – Work study, Rating, Sewing Operations – Methods and Time Study.

<b>Industrial Engineer Executive</b>	Pack of playing cards
	A4 Graph Book.
	Access to Sewing factory for doing practical
<b>Export Manager</b>	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Projector
	Garment Samples
	Greyscale ( for shade matching )
	Rulers
	Measuring Tape ( 0.5" width)
	Pen/Paper
	Calculator
	<b>Documents</b>
	Company Quality Standards Handbook/ Guidelines
	Pantone Shade Cards
	Fashion Forecasting Books/Journals/Magazines
	Swatch File( fabric and trims)
	Buyer Requirement/ comment Sheet
	Measurement Sheet/ Size Chart
	Trims/Accessory samples
	Tech Pack/ Specification Sheet
	Foreign Trade Policies
Export Documentation Books and various Export Documents	
Documents on Foreign Trade Logistics	
Books on International Trade/ Marketing	
Market Entry and pricing Strategies Books	
Books and journals on International Trade and regulatory policies	
<b>Factory Compliance Auditor</b>	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Projector
	Books related to Company Law
	Books and documents related to marketing
	Books related to Human Resource
	Documents, jprnals and books related to Factory Complainece
<b>Cutting Supervisor</b>	Chalk & Marker (chalks& markers of different colours)
	Dusters
	Mini marker
	Patterns Marker (soft copy) and hard copy
	Fabrics ( to teach trainees fabric spreading types)
	Adjustable chair (for trainees and trainer )
	cutting table

**Cutting Supervisor**

Teacher's table (for trainer)
vacuum pressure (attached in cutting table)
Disposable die cutting pad / clicker pads (increases the life of the cutting surface & eliminate the uneven cutting surfaces that develop on permanent pads.)
thin plastic film (fabric spread is covered with thin plastic film which is drawn against the spread by vacuum- this holds the lay steady and prevents shifting of plies during cutting)
Polyoverlay /Poly Sheeting
Kraft underlay Paper
Separating tissue
Perforated Kraft (It provides ease of spreading and the computer cutters the airflow required )
Spray adhesives
Straight pins
Fabric roll stand
Rubber moulded layer weight
Cloth Clamp
Drills and thread markers
Masking tapes
Soft copy of marker (Feed the required marker to the system to prepare for cutting like the size, sewing information and codes of the fabric or worksheet )
count ticket (Identify the cut parts, count tickets and then group them well to pass on to the next department)
bundled tickets (bundled tickets have all the necessary information)
Ty-Ups Bundle Ties
Bundle hooks
Cutwork Bags
rubber band
Marking pencil /pen (graphite pencil)
component list (for number of components needed for production)
fabric consumption list (the amount of fabric needed)
Cut plan document ( hard or soft copy )
Style sheet/ tech pack ( provided by buyer)
CAM machine,Auto CAD, MS.office softwares
protective equipments like nose mask, stainless steelmesh gloves
cutting equipments like band knife, straight knife, etc.
Scales, measuring tape
Fabric defect swatch file, types of lays,layplan study material, fabric swatch file
Fabric Cutting scissors
Machine oil
First Aid Box

<b>Cutting Supervisor</b>	Samples of Apparel, Madeups and Home Furnishing
	ledger and stock book, order sheet, jobcard
	Samples of Apparel, Madeups and Home Furnishing
	Breakdown report (make report for such defects in the machine which operator does not have the authority to repair)
<b>Record keeper</b>	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Projector
	Pen/Paper
	Calculator
	Company Quality Standards Handbook/ Guidelines
	Swatch File( fabric and trims)
	Buyer Requirement/ comment Sheet
	Measurement Sheet/ Size Chart
	Trims/Accessory samples
	Tech Pack/ Specification Sheet
	Export Documentation Books and various Export Documents
<b>Store Keeper</b>	Tech pack /spec sheet
	Record maintenance sheet
	Boxes for storage
	Teacher's Chair
	Display Board ( 6X3ft)
	Computer
	Computer Peripherals
	Printer ( Laser Printer)
	Photocopier
	Black board & White board
	File cabinet
	Dustbin
	Pen/Paper
	Calculator
	Company Quality Standards Handbook/ Guidelines
	Swatch File( fabric and trims)
	Buyer Requirement/ comment Sheet
	Measurement Sheet/ Size Chart
	measuring tape
	Trims/Accessory samples
Tech Pack/ Specification Sheet	
<b>Pattern Master</b>	Blackboard & Whiteboard
	Chalk & marker (Chalks & markers of different colours)
	Duster
	Computer & peripherals

**Pattern Master**

basiccomputer softwares like MS-Excel, MS-Word, etc.
Cello tape & double sided tape
Printer ( Laser Printer)
Style sheet (provided by buyer)
measurement chart ( mentioned in BOM)
Grading chart ( mentioned in BOM)
Garment , madeups and homefurnishing sample
Production &ready pattern
Dress form
Hip curve and other shapes of scales
measurement Ruler (inches on one side and millimetres on the other side made of Plastic, Acrylic or metal)
compass
measuring tape (plastic tape 60" long and 5/8" wide with small metal tips on either end and imperial measurements on one side with the metric equivalent on the other)
Pencil
pattern making paper roll
Pattern plastic roll ( used to create long lasting, durable, and flexible patterns)
Tracing paper / Carbon
Kraft underlay Paper
Kraft Pattern Paper (used to prepare initial pattern)
Dotted marking paper
Push pins
shears
scissors
Pattern hooks
Pattern Notchers / Notch Cutters
Pattern Punches ( It uses special cutting blades to create uniform 3/4" diameter holes )
L square scale
Maniquin
Fabric
Tracing wheel
stepller
underarm sleeve rules
French curve
Computer table (for trainer)
Adjustable chair (for trainees and trainer )
Teacher's table (for trainer)
Pattern Table (6ft x 4ft x 3 ft ,made of softwood)
Job card
First Aid Box
Pattern making manual
Tech pack and production sheet
Size charts

<b>Pattern Master</b>	cutting table
	Stool (27") (for trainees and trainer )
	Tech pack /spec sheet
	Record maintenance sheet
	Boxes for storage
	Measurement Sheet/ Size Chart
	Display Board ( 60" X 36" ft)
	Tags
	Tag pins
	Tagging Gun
	Packing Trims And accessories
	Dustbin
	Boxes and pouches for storing Items
	Labels and stickers
	Stapler
	Staple Pins
	Punching Machine
	Files and Folders
	Push Pins
	Paper Cutter ( ½ " & 1 inch wide retractable blade)
	Glue Stick/Fevicol/Adhesive
	Cello-tape/ Double Sided Tape (0.5-1" width)
	White Board Marker
	Magnetic White Board Eraser
	Buyer requirement/comment Sheet
	Fashion Forecasting Books/Journals/Magazines
	Company Quality Standards Handbook/ Guidelines
	Job card
	First Aid Box
	Reporting formats
<b>Sewing Machine Operator Knits</b>	Stool (27") (for trainees and trainer )
	4 or 5Thread Overlock Machine
	6 Thread Overlock Machine
	Flat Lock Machine
	Interlocking Machine
	Button Hole Machine
	Button Attach Machine
	Shears ( 8-10 " iron blade for cutting fabric)
	Tailor's Chalk
	Pins & safety pins
	Personal Protective Equipment ( Nose Mask & Goggles)
	Thread Clipper, scissors
	Threads
	Hand needle ( Various gauges)
	Machine Needle (Various Gauges)
	Needle Threader
	Garment , made ups and home furnishing samples

<b>Sewing Machine Operator Knits</b>	Fabric Yardages
	Required Trims/Accessory
	Machine Folders and Attachments
	Tools for broken needle protocol ( Magnet, Tweezers etc.)
	Student's Chair (with Table Arm)
	Table ( 30"X 20"X 30")
	Books on types of knits & stitching knitted articles
	Teacher's Table
	Teacher's Chair (revolving)
	Display Board ( 60" X 36" ft)
	Dustbin
	Boxes and pouches for storing Items
	White Board
	First Aid Box
	Machine Oil & sewing kit (screw driver, screw etc)
	size chart, customer specification sheet
	Dexterity test kit
	Job card
<b>Merchandiser MadeUps and Homefurnishing</b>	Computer
	Computer Peripherals
	Printer
	Photocopier
	Projector
	Dexterity Test Kit
	Display Board ( 60" X 36" ft)
	Garment Samples
	Hanger (wooden and plastic material)
	Tags
	Tag pins
	Tagging Gun
	Artcles of Home Furnishing, MadeUps (like fishing net, cushion covers , curtains etc)
	Scissors ( plastic handled scissor for cutting paper )
	Pinking Shears
	Swatch Shade Examining Cabinet
	Greyscale
	Packing Trims And accessories
	Packing Box
	Display Board ( 60" X 36" ft)
	Dustbin
	Boxes and pouches for storing Items
	Student's Chair (with Table Arm)
	Table ( 30"X 20"X 30")
	Teacher's Table
	Teacher's Chair (revolving)
White Board	



**Merchandiser  
MadeUps and  
Homefurnishing**

<b>Stationary</b>
Labels and stickers
Pencil (HB )
Eraser
Highlighter
Paper (printable sheets)
Stapler
Staple Pins
Punching Machine
Files and Folders
Push Pins
Paper Cutter ( ½ " & 1 inch wide retractable blade)
Glue Stick/Fevicol/Adhesive
Cello-tape/ Double Sided Tape (0.5-1" width)
White Board Marker
Magnetic White Board Eraser
<b>Documents Required</b>
Tech Pack/ Specification Sheet
Buyer Requirement Sheet
Swatch File
Trims/Accessory samples
Buyer requirement/comment Sheet
Cost Quotations
Production Order Sheet
Theme/mood boards
Fashion Forecasting Books/Journals/Magazines
Company Quality Standards Handbook/ Guidelines
Pantone Shade Cards
Product Manufacturing related books
Size chart sheets for various countries

**Assistant Designer - Home  
Furnishing**

Computer
Computer Peripherals
Designing Sostwares
Printer ( Laser Printer)
Photocopier
Projector
Dexterity Test Kit
Sewing Machine ( SNLS)
Over lock Machine (5 thread over lock machine)
Specialised Sewing Machines
Pressing Station and Pressing Machine
Samples of Home Furnishing articles
Drawing Board ( 24" X 18" ft, wooden)
Display Board ( 60" X 36" ft)
Greyscale ( for shade matching )
Grading Scale ( Transparent material, 20")

**Assistant Designer - Home  
Furnishing**

Designer's Scale
French Curve
Flexible rule (for measuring armhole etc.)
Measuring Tape ( 0.5" width)
Hand needle ( Various gauges)
Machine Needle (Various Gauges)
Needle Threader
Thread
Notcher (1/4 X 1/6 " opening)
Awl markers
Tailor's Square ( twin arm metal ruler at 90 <sup>0</sup> )
Tracing wheel
Hanger (wooden and plastic material)
Tags
Tagging Pins
Tagging Gun
Fabric Yardage
Trim/Accessory
Pin Cushion
Dustbin
Personal Protective Equipments ( Thimble, Mask , Goggles)
Boxes and pouches for storing Items
Pattern Table (6ft x 4ft x 3 ft)
Student's Chair (with Table Arm)
Table ( 30"X 20"X 30")
Teacher's Table
Teacher's Chair (revolving)
White Board
<b>Stationary Items</b>
Push Pins
Dress maker's Pin
Fabric Pins
Highlighter
Pencil (HB, 2B, H, 2H, 4H,4B, 6B, 8B)
Eraser
Sharpener
Carbon Paper ( Various Colours)
Design Transferring Paper
Paper Cutter ( ½ " & 1 inch wide retractable blade)
Pattern Drafting Paper
Color pencils or other colors
Paper ( Various quality and sizes)
Scale ( Transparent Material, 6" & 12")
Scale ( Metallic, 6" & 12")
Labels & Stickers
Shears ( 8-10 " iron blade for cutting fabric)
Scissors ( plastic handled scissor for cutting paper )

<b>Assistant Designer - Home Furnishing</b>	Pinking Shears
	Marking Chalk ( yellow/pink/ green/ blue coloured)
	Tailor's Chalk
	Carbon paper ( A4, yellow, red and white carbon)
	Colour ( Poster colour, Water colour, Acrylics, Pastels etc)
	Paint Brushes ( At least 5 different Gauges)
	Stapler
	Glue Stick/Fevicol/Adhesive
	Fabric Glue
	Cello-Tape ( Transparent and Foam Double sided tapes, Single sided tapes)
	File and folders
	Punching Machine
	Magnetic White Board Eraser
	White Board Marker
	<b>Documents</b>
	Company Quality Standards Handbook/ Guidelines
	Pantone Shade Cards
	Fashion Forecasting Books/Journals/Magazines
	Swatch File( fabric and trims and embroideries)
	Buyer Requirement/ comment Sheet
	Measurement Sheet/ Size Chart
	Trims/Accessory samples
	Tech Pack/ Specification Sheet
First Aid Box	
<b>Assistant Designer - Made Ups</b>	Computer
	Computer Peripherals
	Designing softwares
	Printer ( Laser Printer)
	Photocopier
	Projector
	Dexterity Test Kit
	Sewing Machine ( SNLS)
	Over lock Machine (5 thread over lock machine)
	Specialised Sewing Machines
	Pressing Station and Pressing Machine
	Samples of Made-Ups articles like umbrella, mosquito net etc.
	Drawing Board ( 24" X 18" ft, wooden)
	Display Board ( 60" X 36" ft)
	Greyscale ( for shade matching )
	Grading Scale ( Transparent material, 20")
	Designer's Scale
	French Curve
	Flexible rule (for measuring armhole etc.)
	Measuring Tape ( 0.5" width)
Hand needle ( Various gauges)	

Assistant Designer - Made  
Ups

Machine Needle (Various Gauges)
Needle Threader
Thread
Notcher (1/4 X 1/6 " opening)
Awl markers
Tailor's Square ( twin arm metal ruler at 90 <sup>0</sup> )
Tracing wheel
Hanger (wooden and plastic material)
Tags
Tagging Pins
Tagging Gun
Fabric Yardage
Trim/Accessory
Pin Cushion
Dustbin
Personal Protective Equipments ( Thimble, Mask , Goggles)
Boxes and pouches for storing Items
Pattern Table (6ft x 4ft x 3 ft)
Student's Chair (with Table Arm)
Table ( 30"X 20"X 30")
Teacher's Table
Teacher's Chair (revolving)
White Board
<b>Stationary Items</b>
Push Pins
Dress maker's Pin
Fabric Pins
Highlighter
Pencil (HB, 2B, H, 2H, 4H,4B, 6B, 8B)
Eraser
Sharpener
Carbon Paper ( Various Colours)
Design Transferring Paper
Paper Cutter ( ½ " & 1 inch wide retractable blade)
Pattern Drafting Paper
Color pencils or other colors
Paper ( Various quality and sizes)
Scale ( Transparent Material, 6" & 12")
Scale ( Metallic, 6" & 12")
Labels & Stickers
Shears ( 8-10 " iron blade for cutting fabric)
Scissors ( plastic handled scissor for cutting paper )
Pinking Shears
Marking Chalk ( yellow/pink/ green/ blue coloured)
Tailor's Chalk
Carbon paper ( A4, yellow, red and white carbon)
Colour ( Poster colour, Water colour, Acrylics, Pastels etc)

<b>Assistant Designer - Made Ups</b>	Paint Brushes ( At least 5 different Gauges)	
	Stapler	
	Glue Stick/Fevicol/Adhesive	
	Fabric Glue	
	Cello-Tape ( Transparent and Foam Double sided tapes, Single sided tapes)	
	File and folders	
	Punching Machine	
	Magnetic White Board Eraser	
	White Board Marker	
	<b>Documents</b>	
	Company Quality Standards Handbook/ Guidelines	
	Pantone Shade Cards	
	Fashion Forecasting Books/Journals/Magazines	
	Swatch File( fabric and trimsand embroideries)	
	Buyer Requirement/ comment Sheet	
	Measurement Sheet/ Size Chart	
	Trims/Accessory samples	
	Tech Pack/ Specification Sheet	
	<b>Fabric Cutter- Apparel Made-Ups and Home Furnishing</b>	Chalk & Marker (chalks& markers of different colours)
Dusters		
Marker		
Pattern		
Fabrics ( to teach trainees fabric spreading types)		
Adjustable chair (for trainees and trainer )		
cutting table		
Teacher's table (for trainer)		
vacuum pressure (attached in cutting table)		
Disposable die cutting pad / clicker pads (increases the life of the cutting surface & eliminate the uneven cutting surfaces that develop on permanent pads.)		
thin plastic film (fabric spread is covered withthin plastic film which is drawn against the spread by vacuum- this holds the lay steady and prevents shifting of plies during cutting)		
Polyoverlay /Poly Sheeting		
Kraft underlay Paper		
Seperating tissue		
Spray adhesives		
Straight pins		
Fabric roll stand		
Rubber moulded layer weight		
Cloth Clamp		
Drills and thread markers		
Masking tapes		
count ticket (Identify the cut parts, count tickets and then group them well to pass on to the next department)		

<b>Fabric Cutter- Apparel Made-Ups and Home Furnishing</b>	bundled tickets (bundled tickets have all the necessary information)
	Ty-Ups Bundle Ties
	protective equipments like nose mask, stainless steelmesh gloves
	cutting equipments like band knife, straight knife, etc.
	Fabric Cutting scissors
	Bundle hooks
	Cutwork Bags
	rubber band
	Marking pencil /pen (graphite pencil)
	component list (for number of components needed for production)
	fabric consumption list (the amount of fabric needed)
	Cut plan document ( hard or soft copy )
	Style sheet/ tech pack ( provided by buyer)
	Breakdown report (make report for such defects in the machine which operator does not have the authority to repair)
	Samples of apparel, made-ups and home furnishing
	Scales, measuring tape
	Fabric defect swatch file, types of lays study material, fabric swatch file
	Machine oil
	First Aid Box
	Samples of Apparel, Madeups and Home Furnishing
Job Card	
stock book, order sheet, jobcard	
<b>Processing Supervisor (Dyeing &amp; Printing)</b>	Dyeing and printing machine
	Mixing tanks
	mixers
	Various types Dyes and Chemicals
	Color Light Box
	Colored chalk or marker
	Pantone shade card
	First aid box
	Weighing scales
	Nose mask, Hand gloves, Gum boots, etc.
	Measuring tape
	Basic Stationary Items(Pens, Pencils,Erasers)
	Marker
	Different type of scales
	Designing sheet/screens
	Calculator
	Scissors
	Clips/pins
Color Light Box	

<b>Processing Supervisor (Dyeing &amp; Printing)</b>	different type of fabrics, trims and accessories	
	Apparel , made ups and home furnishing articles	
	Books on dyeing and printing techniques	
	Books on International quality standards	
	Books on different type of fabric	
	Books on International quality standards	
	Books on interaural property rights and compliance	
	Books on Garments , Made ups and Home furnishing articles and there Manufacturing	
	Inventory/stock register	
	fabric swatch file	
	client specification sheet	
	Job card	
	Printing table	
	Printing blocks	
	checking table	
	Hourly & Daily Work Report	
	Trainer's & Student's Chair	
	Trainer's & Student's Table	
	<b>Boutique Manager</b>	Sewing machines
Different type of fabric		
Different type of trims		
Different type of Accessories		
Computer and peripherals		
Computer software like: Ms. Office , data management,basic internet		
Printer		
Shears and needles		
Measuring tape		
Scale		
Pen		
Pencil & eraser		
Wash care and content labels		
First aid box		
Pantone shade card		
Calculator		
Table		
Pattern paper		
Size charts		
Various type of garment and cordinates like: purse		
Various type of made ups and home furnishing articles		
packaging accessories		
Dustbin		
Books on different type of fabric		
Books on Garments , Made ups and Home furnishing articles and there Manufacturing		

<b>Boutique Manager</b>	Cost sheet format
	Bill book
	Inventory/stock register
	Invoice format
	appraisal sheet
	client specification sheet
	Ledger sheet
	Customer feedback register
	Employees register
	Spec. sheet
	fashion forecasts, journals and magazines
	Trainer's & Student's Chair
	Trainer's & Student's Table
<b>Sourcing Manager</b>	Computer & peripherals
	Computer software Telly , Ms. Office
	printer
	scale
	basic stationary(pen, pencil, eraser)
	First aid box
	fabrics/trims and accessories swatch file
	Dustbin
	Calculator
	Garments , Made ups and Home furnishing articles
	Books on Garments , Made ups and Home furnishing articles and there Manufacturing
	Books on supply chain management
	Books on business management and marketing
	Books on interaural property rights and compliance
	Books on different type of fabric/trims/accessories
	Cost sheet format
	Bill book
	Inventory/stock register
	Invoice format
	KRA and appraisal format
	suppliers sheet
	bill of material format
	purchase order format
	Ledger sheet
	Pantone shade card
	Fashion Forecast , magazines and journals
	National and International manufacturers &suppliers list
	National & International trade documents &terminogies
	Books on inernational payment terms & currencies
	Trainer's & Student's Chair
	Trainer's & Student's Table



<b>Washing Machine Operator</b>	Different type of washing machines
	Different type of drying machines, tumbler
	Different type of fabrics/trims & accessories
	Different type of chemicals & reagents
	Types stains swatch
	Alkalis, surfactants, softner, Detergent etc.
	Hangers and baskets
	Laundry baskets
	Hanging rope
	Boilers and steam generators
	Small brush
	Types of wash care label & content label
	Per chloroethylene (PERC)
	Trolley
	Types of Garments, Made ups and Home furnishing articles
	First aid box
	Protective equipments like Nose mask, Hand gloves, Gum boots, etc.
	Basic stationary (pen, pencil, eraser)
	Stock register
	Hand book on wash instruction and labels
	Washing machine manual
	book on fabrics
	Job card
Documents on types of stains and stains removing techniques	
Inventory/stock register	
Trainer's & Student's Chair	
Trainer's & Student's Table	
<b>Online Sample Designer</b>	Computers & peripherals
	Computer software like: Auto CAD, Corel draw, Photoshop, Ms. Office, multimedia
	Sewing machines
	Measuring tape
	Printer
	Pencil, pen, eraser
	Pantone shade card
	Packing accessories like: hanger, poly bag, pins etc
	Cutters
	scissors
	Calculator
	Wash care and content labels
	Wash care and content labels documents
	Dustbin
	Books on different type of fabric

<b>Online Sample Designer</b>	Books on International quality standards
	Books on interaural property rights and compliance
	Books on Garments , Made ups and Home furnishing articles and there Manufacturing
	Books on international trade
	Books on business marketing
	Fabric s/trims and accessories
	Design sheet
	Cost sheet
	Templates
	Inventory/stock register
	Product information sheet
	customer specification sheet
	International size chart
	Magazine and journal
	fashion forecast
	Trainer's & Student's Chair
	Trainer's & Student's Table
<b>Finisher</b>	Types of irons
	Ironing tables with simple construction with vacuum
	Ironing tables with simple construction without vacuum
	Stain Removing Machines like Spot gun
	Fusing removal equipments
	Nose mask, Hand gloves, Gum boots, etc.
	Wash care & content labels
	Needle detector
	Hangers
	Clipper, knife, trimmer, cleaning brush, pins, plucker , scissors
	Types of chemicals like White petro,acetone etc.
	Fabric/ trims and accessories
	Cleaning board
	Finishing table
	Garments , Made ups and Home furnishing articles
	Tagging machine and tags
	clips, pins
	First aid box
	Thread sucking machine
	Light Box
	Small tub
	Trolley
	Dustbin
	Stool
	Types of stains swatches
	book on fabrics
	Job card

<b>Finisher</b>	Documents on types of stains and stains removing techniques
	Inventory/stock register
	Trainer's & Student's Chair
	Trainer's & Student's Table
<b>Self Employed Woman Tailoring</b>	Domestic sewing machines
	Sewing kit
	Fabric
	Fabric /trims and accessories swatch file
	First aid box
	cutting table
	cutting tools and equipments, like scissors, shears, etc
	seam ripper
	garments, made ups and home furnishing articles
	Iron and iron table
	Types of scales like normal ruler, hip curve, leg curve, L scale
	measuring tape
	tracing wheel
	tracing chalk
	pen, pencil, rubber
	pattern paper roll
	Calculator
	spec sheets
	size charts
	mannequin(M) as per the garments stitched
dexterity test kit	
Documents sewing machine manual, sewing instructions book, ledger, bill book, inventory register, cost sheet	
<b>Packer</b>	Tech pack /spec sheet
	Record maintenance sheet
	Boxes for storage
	Measurement Sheet/ Size Chart
	Display Board ( 60" X 36" ft)
	Tags
	Tag pins
	Tagging Gun
	Packing Trims And accessories
	Dustbin
	Boxes and pouches for storing Items
	Labels and stickers
	Stapler
	Staple Pins
	Punching Machine
	Files and Folders
	Push Pins
	Paper Cutter ( ½ " & 1 inch wide retractable blade)
Glue Stick/Fevicol/Adhesive	

<b>Packer</b>	Cello-tape/ Double Sided Tape (0.5-1" width)
	White Board Marker
	Magnetic White Board Eraser
	Buyer requirement/comment Sheet
	Fashion Forecasting Books/Journals/Magazines
	Company Quality Standards Handbook/ Guidelines
	Size chart
	Reporting formats
	Job card
	Stool (27") (for trainees and trainer )