

Model Curriculum

QP Name: Finisher and Packer

QP Code: AMH/Q2255

QP Version: 4.0

NSQF Level: 2.5

Model Curriculum Version: 4.0

Apparel,Made-ups & HomeFurnishing Sector Skill Council |Flat No. A312 To A323, Third Floor Somdatt Chamber –I Bikhaji Cama Place, Africa Avenue New Delhi-110066,

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Training Parameters

Sector	**Apparels**
Sub-Sector	Apparel, Made-Ups & Home Furnishing
Occupation	Finisher & Packer
Country	India
NSQF Level	2.5
Aligned to NCO/ISCO/ISIC Code	NCO-2015/NIL
Minimum Educational Qualification and Experience	• Grade 9 with No Experience required • Grade 8 pass and pursuing continuous schooling in regular school with No Experience required • 8th grade pass with 1 year relevant experience • 5th grade pass with 4 year relevant experience • Ability to read and write with 5 year relevant experience • Previous relevant Qualification of NSQF Level 2 with 6 months relevant experience • Previous relevant Qualification of NSQF Level 1 with 1.5 year relevant experience
Pre-Requisite License or Training	NA
Minimum Job Entry Age	18 Years
Last Reviewed On	17-11-2022
Next Review Date	01-11-2026
NSQC Approval Date	17/11/2022
QP Version	4.0
Model Curriculum Creation Date	09/10/2022
Model Curriculum Valid Up to Date	31/03/2027
Model Curriculum Version	4.0
Minimum Duration of the Course	300
Maximum Duration of the Course	300

Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Introduction to Finisher and Packer
- Identify the steps in finishing and packing.
- Perform various processes of finishing.
- Demonstrate maintenance of health, safety and security in the finishing department.
- Carry out the task of maintaining work area, tools and machines.
- Follow industry, regulatory and organizational requirements.
- Soft Skills: Bridge Module

Compulsory Modules

The table lists the modules, their duration and mode of delivery.

NOS and Module Details	Theory Duration	Practical Duration	OJT Duration (Mandatory)	OJT Duration (Recommended)	Total Duration
AMH/N2255 Plan and organize Finishing & packing processes NOS Version- 4.0 NSQF Level- 2.5	**45.00**	**45.00**	**NA**	**NA**	**90.00**
Module Name 1: Introduction and Orientation- Bridge Module and Soft Skills	03.00	00.00	**NA**	**NA**	03.00
Module Name 2: Plan and organize Finishing & packing processes	42:00	45:00	**NA**	**NA**	87:00
AMH/N2256 Perform finishing & Packing operations NOS Version- 4.0 NSQF Level- 2.5	**18.00**	**72.00**	**NA**	**NA**	**90.00**
Module Name 3: Carry out the process of Finishing & packing Operations	18.00	72.00	NA	NA	90.00
AMH/N2257 Maintain health, safety and security in the washing department with Gender & PwD Sensitization NOS Version- 4.0 NSQF Level- 2.5	**15:00**	**15:00**	**NA**	**NA**	**30:00**
Module Name 4: Maintain health, safety and security in the washing department with Gender & PwD Sensitization	15:00	15:00	NA	NA	30:00
AMH/N0102 Maintain work area, tools and machines NOS Version- 16.0 NSQF Level- 2.5	**15:00**	**15:00**	**NA**	**NA**	**30:00**
Module Name 5 : Maintain work area, tools and machines	15:00	15:00	**NA**	**NA**	30:00

AMH/N0104 Comply with industry, regulatory, organizational requirements and Greening of Job Roles NOS Version- 22.0 NSQF Level- 2.5	**15.00**	**15.00**	**NA**	**NA**	**30:00**
Module Name 6 : Comply with industry, regulatory, organizational requirements and Greening of Job Roles	15.00	15.00	**NA**	**NA**	30:00
Module 7: Employability Skills NOS Version- 1.0 NSQF Level- 2	12.00	18.00	**NA**	**NA**	30:00
Total Duration	120:00	180:00	**NA**	**NA**	300:00

Module Details

Module Name 1: Introduction and Orientation- Bridge Module and Soft Skills

Bridge Module

Terminal Outcomes:

- Plan and prepare for process of pattern making as per techpack received.
- Explain roles and responsibilities of a Finisher & Packer.
- Describe various employment opportunities for a 'Finisher & Packer' in the apparel industry.

Mapped to Soft Skills

Terminal Outcomes:

- Explain the importance of effective communication.
- Communicate effectively with others.
- Understand the process of interviews

Duration: *<03:00>*	**Duration**: *<00:00>*
Theory – Key Learning Outcomes	**Practical – Key Learning Outcomes**
• Describe the size and scope of the apparel industry. • Explain the roles and responsibilities of a Finisher & Packer. Describe various employment opportunities for a 'Finisher & Packer' in the apparel industry. • Describe the apparel production process and the role that the Finisher & Packer plays in the process. **Soft Skills** • Explain the importance of effective communication. • Communicate effectively with others. • Follow organization procedures and maintain personal health and hygiene and avoid habits like ghutka, tobacco etc. • Manage time effectively. • Explain the importance of resume and prepare your resume.	
Classroom Aids:	
Charts, Models, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
White /black Board With Marker & Chalk, Duster	

Module Name 2: Plan and organize Finishing & packing processes

Mapped to AMH/N2255 V 4.0

Terminal Outcomes:

- Describe how to organize processes related to finishing that support building organizational overall performance.
- Identify finishing operation required to finish the desired product.
- Identify tasks required to perform packing operation.
- Arrange various materials and accessories as per requirement to do the task of packing.

Duration: 42:00	*Duration: 45:00*
Theory – Key Learning Outcomes	**Practical – Key Learning Outcomes**
• Describe how to organize processes related to finishing that support building organizational overall performance. • Describe measurement procedure of garments and its tolerance limits in measurement. • Describe basic principles of operating and handling of finishing machines and equipments like washing machine, tagging, packing etc. • Explain basic characteristics of solvents and chemicals, their shelflife, etc. • Explain effect of different chemicals on product types, colour fastness, etc. with respect to stain removing. • Describe customer defined and/or organization norms and tolerance for packing standards and its conformance. • Describe how to organize processes for efficient operation and to build overall performance of the organization. • Describe various garment styles and assortments related to packing. • Describe different types and sizes of cartons. • Describe various types of packing methods like poly packing, hanger packing, etc. • Define a checklist for different tasks within specified area of packing.	• Identify finishing operation required to finish the desired product. • Review orders received from the supervisor as per style/product category/class. • Organize processes or subprocesses of finishing like thread cutting, spotting, etc. in a defined sequence to ensure productivity and quality. • Split finishing operations for a particular style of product category into discrete processes or subprocesses (thread cutting, spotting, ironing, washing, dry cleaning etc.) • State customer defined norms and/or organization norms related to finishing. • Ensure availability of materials, resources, tools and equipment as needed for execution of task as per process sequence. • State tolerance considerations for quality. • Report to the supervisor in case of any doubt or shortage of materials. • Identify tasks required to perform packing operation. • Arrange various materials and accessories as per requirement to do the task of packing. • Explain operation and handling of packing tools and equipment like sealing equipment, poly packing, tagging, labelling, specialty packing modes etc. • Interpret the job card to understand packing mode and styles as per product category/class/customer instructions.
Classroom Aids:	
Charts, Models, Flip Chart, White-Board/SmartBoard, Marker, Duster	
Tools, Equipment, and Other Requirements Irons with iron table, Stain Removing Machines & equipment's(spot guns etc.), Protective Equipment's, Types Of Labels, Hangers, scissor(fabric cutting), knife, Trimmer, cleaning brush, Plücker, comb, Types Of Chemicals (various types) Type Of stained fabrics/garments/made ups and home furnishing articles/ stained Fabric, Trims And Accessories sample swath file (Assortment/ any type as per requirement), Cleaning Board, Tagging Machine And Tags, Clips, Pins (quantity may vary as per requirement, First Aid Box, Finishing/Cleaning Table, Small Tub, Trolley, Dustbin, Stool For Trainees, Types Of Stains, Swatches file or	

samples, stickers, Students Manual/notes, Inventory/Stock Register / or sheet and job card, Trainees Chairs With Table Arms, Trainer's Chair & Table, Fire Extinguisher, Basic Stationary, Projector /LCD, White/Black Board+Marker+Duster/Chalk.
Unique Equipment Required: Tech Pack/ (buyers requirement sheet for packing) Record Maintenance Sheet Tags Tag Pins Tagging Gun Packing Trims with Accessories (assortment) Dustbin Labels And Stickers sheets (assortment) Stapler (small and big size) Staple Pins (Small and big size. The quantity may vary) Files and folders Push Pins Paper Cutter Glue Stick Cello Tape White Board Marker / Chalk Magnetic White Board Eraser Cartons (various sizes) Polybags (assortment in sizes and variety) Reporting Formats Job Card Stool for Trainees Measuring Tape Packing Table Students Chairs with Table Arms Trainers Table, Trainers Chair Student Manual Basic Stationary set White Board/ Black Board Fire Extinguisher First Aid Box Calculator Garments Made Ups And Home Furnishing Articles (qnt may vary)

Module Name 3: Carry out the process of Finishing & packing Operations

Mapped to AMH/N2256 V 4.0

Terminal Outcomes:

- Describe finishing processes with innovative advices to enhance productivity and reduce wastages.
- Describe mathematical calculations required with respect to the material consumption, wastage, etc. done in the finishing department.
- Describe the various types of customer labels, washing labels, size labels, tags etc.
- Follow checklist defined for packing.

Duration: 18:00	*Duration:72:00*
Theory – Key Learning Outcomes	**Practical – Key Learning Outcomes**
• Describe finishing processes with innovative advices to enhance productivity and reduce wastages. • Describe mathematical calculations required with respect to the material consumption, wastage, etc. done in the finishing department. • Describe correction of different types of stains with the help of stain removing chemicals product wise. • Describe the various types of customer labels, washing labels, size labels, tags etc. • Describe how to do packing as per invoice. • Describe different types of customer labels, washing labels, tags etc. • Explain how to mark basic packing details on cartons. • Describe the weighing methods of packed goods.	• Check the products at predefined stages as per customer/company norms and standards. • Identify and rectify (if possible) the defects found. • Ensure there is no accumulation of materials at any process stage. • Ensure standards, reference sample, templates etc. are available at respective process stages. • Coordinate with supervisor who further coordinates with the planning and packing department to ensure materials are processed and delivered as per priority for delivery schedule. • Adhere to the specifications mentioned in the job card while packing materials. • Identify the final shipment dates. • Identify the importance of in-time support and creative ideas to enhance productivity and reduce wastage. • Escalate damaged/defective goods/pieces to quarantine. • Follow checklist defined for packing. • Ensure rectification of repairable faults like crease removal, stain removal etc. • Follow supervisor instructions in case of doubts. • Classify goods as damaged/defective.
Classroom Aids:	

Charts, Models, Flip Chart, White-Board/SmartBoard, Marker, Duster
Tools, Equipment, and Other Requirements Chemicals , table, cleaning equipment and material , personal protective equipment
Unique Equipment Required: Tech Pack/ (buyers requirement sheet for packing) Record Maintenance Sheet Tags Tag Pins Tagging Gun Packing Trims with Accessories (assortment) Dustbin Labels And Stickers sheets (assortment) Stapler (small and big size) Staple Pins (Small and big size. The quantity may vary) Files and folders Push Pins Paper Cutter Glue Stick Cello Tape White Board Marker / Chalk Magnetic White Board Eraser Cartons (various sizes) Polybags (assortment in sizes and variety) Reporting Formats Job Card Stool for Trainees Measuring Tape Packing Table Students Chairs with Table Arms Trainers Table, Trainers Chair Student Manual Basic Stationary set White Board/ Black Board Fire Extinguisher First Aid Box Calculator Garments Made Ups And Home Furnishing Articles (qnt may vary)

Module Name 4: Maintain health, safety and security in the washing department with Gender & PwD Sensitization

Mapped to AMH/N2257 V 4.0

Terminal Outcomes:

- Describe safe handling procedures of tools and equipment like scissors, knives, etc.
- Ensure safety and security in handling of tools and equipment with the help of gloves, nose masks, etc.
- Describe hazards related to damage to organization's assets and records.

Duration: 15:00	*Duration: 15:00*
Theory – Key Learning Outcomes	**Practical – Key Learning Outcomes**
• Describe safe handling procedures of tools and equipment like scissors, knives, etc. • Ensure safety and security in handling of tools and equipment with the help of gloves, nose masks, etc. • Describe hazards related to damage to organization's assets and records. • Explain the importance of potential hazards related to equipment like electric iron for electric shock and heat burn. • Describe potential chemical hazards related to chemicals used in spotting (stain removing) like solvents for touch, smell, eye contact etc. • Describe fire hazards related to volatile solvents used in spotting like white petrol, acetone etc. • Describe MSDS and first aid procedures related to chemicals coming accidently in contact.	• Participate in mock-drills/evacuation rocedures organized at the workplace. • Undertake first-aid, fire-fighting, and emergency response training. • Demonstrate basic first aid. • Demonstrate basic CPR. • Check the workplace and work processes for potential risks and threats like physical injuries/disability if in direct contact with the chemicals, fire, etc. • State product compliance requirements like standards for shade, colour types, chemical permissible tolerance, etc. • Ensure process compliance requirements. • Identify potential risks and threats associated with workplace and equipment like, hot iron, knife, stain removers etc.
Classroom Aids:	
Charts, Models, Flip Chart, White-Board/SmartBoard, Marker, Duster	
Tools, Equipment, and Other Requirements Safety & personal protectiveequipment like gloves, nosemasks, etc	
Training kit (Trainer guide, Presentations), appropriate personal protective equipment (PPE), first aid box with all contents, first aid kit.	

Module Name 5 : Maintain work area, tools and machines

Mapped to AMH/N0102 V 16.0

Terminal Outcomes:

- Describe safe working practices for cleaning and maintenance of equipment.
- Describe effects of contamination on products i.e. Machine oil, dirt etc.
- Identify different types of cleaning equipment and substances and their use.
- Describe various machines used for layering and spreading processes
- Handle materials and tools safely and correctly.
- Use cleaning equipment and methods appropriate for the work to be carried out.
- Identify common faults with equipment and the method to rectify.
- Use correct lifting and handling procedures.

Duration: 15:00	*Duration:15:00*
Theory – Key Learning Outcomes	**Practical – Key Learning Outcomes**
• Describe safe working practices for cleaning and maintenance of equipment. • Describe effects of contamination on products i.e. Machine oil, dirt etc. • Identify different types of cleaning equipment and substances and their use. • Describe various machines used for layering and spreading processes • Describe various markers and tools that are required for marking. • Describe different types of cutting machines like scissors, straight knife, band knife, laser cutting machine, etc. • List procedures to conduct maintenance of tools and equipment. • Explain the importance of effective communication with colleagues and supervisors. • Describe the lines of communication, authority and reporting procedures. • Describe the company's quality standards. • Describe the types of records kept and the methods to complete the records. • Describe the importance of keeping accurate quality records. • Describe the importance of complying with • Describe limits of self-responsibility. • Describe ways of resolving problems within the work area.	• Handle materials and tools safely and correctly. • Use cleaning equipment and methods appropriate for the work to be carried out. • Identify common faults with equipment and the method to rectify. • Use correct lifting and handling procedures. • Carry out regular running maintenance of tools and equipment within agreed schedules and limits of responsibility. • Carry out safe working practices for cleaning and maintenance of equipment. • Maintain a comfortable position with correct posture while working. • Identify different ways of minimizing wastage. • Dispose off waste safely in the designated location. • Carry out cleaning according to schedules and limits of responsibility. • Store cleaning equipment safely at the designated place after use. • written instructions. • Report quality issues to appropriate people. • State the importance of keeping accurate records concerning quality. • State safe working practices and organizational procedures.
Classroom Aids:	
Charts, Models, Flip Chart, White-Board/SmartBoard, Marker, Duster	
Tools, Equipment, and Other Requirements	
Tools and equipment, maintenance and cleaning equipment	

Module Name 6: Comply with industry, regulatory, organizational requirements and Greening of Job Roles

Mapped to AMH/N0102 V 22.0

Terminal Outcomes:

- Carry out work functions in accordance with legislation and regulations, organizational guidelines and procedures.
- Provide support to the supervisor and team members in enforcing the organisational considerations.
- Identify procedures to follow if legal, regulatory and ethical requirements of the organisation are not met.
- Interpret correctly legal, regulatory and ethical requirements specific to the apparel industry.
- Follow the organisational policies and procedures within limits of self-authority.

Duration: 15:00	*Duration:15:00*
Theory – Key Learning Outcomes	**Practical – Key Learning Outcomes**
• State the importance of having an ethical and value-based approach to governance. • State benefits to self and the organisation due to practice of values and ethics. • State the importance of punctuality and attendance. • State customer specific requirements mandated as a part of the work process. • State country/customer specific regulations for the apparel sector and their importance. • State reporting procedure of the organisation in case of deviations. • State limits of personal responsibility. • Report any possible deviation to regulatory requirements. • Clarify doubts on policies and procedures, from the supervisor or other authorized personnel.	• Provide support to the supervisor and team members in enforcing the organisational considerations. • Identify procedures to follow if legal, regulatory and ethical requirements of the organisation are not met. • Interpret correctly legal, regulatory and ethical requirements specific to the apparel industry. • Carry out work functions in accordance with organizational standards, greening solutions, procedures, policies, legislation and regulations. • Apply and follow these policies and procedures within your work practices and inculcate sustainable consumption practices • Actively get involved in improving the performance of the organization in line with their own role and responsibilities and support adaptation to more environmentally friendly processes. • Handle materials, equipment, computer and software safely and correctly to maintain a clean and hazard free working area and support adaptation to more environmentally friendly processes • All soft copies of design work to be maintained in files as well for future reference • Follow the organisational policies and procedures within limits of self-authority. • Carry out running maintenance and/or cleaning within one's responsibility and agreed schedules and Deal with work interruptions effectively. • Report unsafe equipment and other dangerous occurrences to concerned personnel • Use cleaning equipment and methods appropriate for the work to be carried out • Request for upgrading of system or software when required for effective working and maintain a backup file when working on various

	design software
Classroom Aids:	
Charts, Models, Flip Chart, White-Board/SmartBoard, Marker, Duster	
Tools, Equipment, and Other Requirements	
Basic Stationery	

Module Name 7 : Employability Skills

Mapped to DGT/VSQ/N0101 V 1.0

Terminal Outcomes:

- Introduction to Employability Skills
- Constitutional values - Citizenship
- Becoming a Professional in the 21st Century
- Basic English Skills
- Communication Skills
- Diversity & Inclusion
- Financial and Legal Literacy
- Essential Digital Skills
- Entrepreneurship
- Customer Service
- Getting ready for apprenticeship & Jobs

Duration: 30:00 Hrs (Theory 12 Hrs + Practical 18 Hrs)

Key Learning Outcomes

Introduction to Employability Skills Duration: 1 Hour
After completing this programme, participants will be able to:
1. Discuss the importance of Employability Skills in meeting the job requirements

Constitutional values - Citizenship Duration: 1 Hour
2. Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen.
3. Show how to practice different environmentally sustainable practices

Becoming a Professional in the 21st Century Duration: 1 Hours
4. Discuss 21st century skills.
5. Display positive attitude, self -motivation, problem solving, time management skills and continuous learning mindset in different situations.

Basic English Skills Duration: 2 Hours
6. Use appropriate basic English sentences/phrases while speaking

Communication Skills Duration: 4 Hour
7. Demonstrate how to communicate in a well -mannered way with others.
8. Demonstrate working with others in a team

Diversity & Inclusion Duration: 1 Hour
9. Show how to conduct oneself appropriately with all genders and PwD

10. Discuss the significance of reporting sexual harassment issues in time

Financial and Legal Literacy Duration: 4 Hours
11. Discuss the significance of using financial products and services safely and securely.
12. Explain the importance of managing expenses, income, and savings.
13. Explain the significance of approaching the concerned authorities in time for any exploitation as per legal rights and laws

Essential Digital Skills Duration: 3 Hours
14. Show how to operate digital devices and use the associated applications and features, safely and securely
15. Discuss the significance of using internet for browsing, accessing social media platforms, safely and securely

Entrepreneurship Duration: 7 Hours
16. Discuss the need for identifying opportunities for potential business, sources for arranging money and potential legal and financial challenges

Customer Service Duration: 4 Hours
17. Differentiate between types of customers
18. Explain the significance of identifying customer needs and addressing them
19. Discuss the significance of maintaining hygiene and dressing appropriately

Getting ready for apprenticeship & Jobs Duration: 2 Hours
20. Create a biodata
21. Use various sources to search and apply for jobs
22. Discuss the significance of dressing up neatly and maintaining hygiene

Annexure

Trainer Requirements

Trainer Prerequisites						
Minimum Educational Qualification	**Specialization**	**Relevant Industry Experience**		**Training Experience**		**Remarks**
		Years	***Specialization***	***Years***	***Specialization***	
High School		6 Year	Finishing	0	Finishing	The candidate should possess good knowledge and experience of using Finishing and packing tools and equipments and should be aware of the Finishing and packing processes. etc. The candidate should be able to communicate in English and local language. He /she should have knowledge of equipment, tools, material, Safety, Health & hygiene.
Senior Secondary		5 Year	Finishing	0	Finishing	
Diploma		4 Year	Finishing	0	Finishing	
Graduation		3 Year	Finishing	0	Finishing	
Post graduate diploma		2 Year	Finishing	0	Finishing	
Post Graduate Degree in relevant trade or sector		1 Year	Finishing	0	Finishing	

Trainer Certification	
Domain Certification	**Platform Certification**
Certified t o T O T f o r Job Role: 'Finisher and Packer'mapped to QP: "AMH/Q2255" Minimum accepted score is 80%	Recommended that the Trainer is certified for the Job Role: "Trainer", mapped to the Qualification Pack: "Master Trainer (VET and Skills) MEP/Q2601 v2.0". Minimum accepted score is 80%.

Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	**Specialization**	**Relevant Industry Experience**		**Training Experience**		**Remarks**
		Years	***Specialization***	***Years***	***Specialization***	
ITI		4 Year	Finishing	0	Finishing	The candidate should possess good knowledge and experience of using Finishing and packing tools and equipments and should be aware of the Finishing and packing processes. etc. The candidate should be able to communicate in English and local language. He /she should have knowledge of equipment, tools, material, Safety, Health & hygiene.
Diploma		4 Year	Finishing	0	Finishing	
Graduation		3 Year	Finishing	0	Finishing	
Post graduate diploma		2 Year	Finishing	0	Finishing	
Post Graduate Degree in relevant trade or sector		1 Year	Finishing	0	Finishing	

Assessor Certification	
Domain Certification	**Platform Certification**
Certified t o T O A f o r Job Role: Finisher and Packer'mapped to QP: "AMH/Q2255" Minimum accepted score is 80%	Recommended that the Assessor is certified for the Job Role: "Assessor", mapped to the Qualification Pack: "Assessor (VET and Skills) MEP/Q2701 v2.0". Minimum accepted % as per respective SSC guidelines is 80%.

Trainer Prerequisites Employability Skills						
Minimum Educational Qualification	**Specialization**	**Relevant Industry Experience**		**Training/Assessment Experience**		**Remarks**
		Years	***Specialization***	***Years***	***Specialization***	
Graduate/CITS	Any discipline			2	Teaching experience	Prospective ES trainer should: • have good communication skills • be well versed in English • have digital skills • have attention to detail • be adaptable • have willingness to learn
Current ITI trainers	Employability Skills Training (3 days full-time course done between 2019-2022)					
Certified current EEE trainers (155 hours)	from Management SSC (MEPSC)					
Certified Trainer	Qualification Pack: Trainer (MEP/Q0102)					

Trainer Certification Employability Skills	
Domain Certification	**Platform Certification**
Certified in 60-hour Employability NOS (2022), with a minimum score of 80% OR **Certified in 120-, 90-hour Employability NOS (2022), with a minimum score of** 80%	NA

Master Trainer Prerequisites Employability Skills						
Minimum Educational Qualification	**Specialization**	**Relevant Industry Experience**		**Training/Assessment Experience**		**Remarks**
		Years	***Specialization***	***Years***	***Specialization***	
Graduate/CITS	Any discipline			3	Employability Skills curriculum training experience with an interest to train as well as orient other	Prospective ES Master trainer should: • have good communication skills • be well versed in English • have basic digital skills • have attention to detail • be adaptable • have willingness to learn • be able to grasp concepts fast and is creative with teaching practices and likes sharing back their learning with others
Certified Master Trainer	Qualification Pack: Master Trainer (MEP/Q2602			3	EEE training of Management SSC (MEPSC) (155 hours)	

Master Trainer Certification Employability Skills	
Domain Certification	**Platform Certification**
Certified in 60-hour Employability NOS (2022), with a minimum score of 90%. OR **Certified in 120-, 90-hour Employability NOS (2022), with a minimum score of** 90%	NA

Assessment Strategy

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS. examination/training center (as per assessment criteria below)
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each.
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on these criteria.
6. To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in QP.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Acronyms and Abbreviations

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training

Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organization.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.

Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.
Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organizational specific knowledge that an individual needs in order to perform to the required standard.
Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.