



QUALIFICATION FILE

QC Executive - Stitched Items

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills ☐ OEM

NCrF/NSQF Level: 5

Submitted By:

Apparel, Made-ups & Home Furnishing Sector Skill Council

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Section 1: Basic Details

1.	Qualification Name	QC Executive – Stitched Items													
2.	Sector/s	Apparel													
3.	Type of Qualification: <input type="checkbox"/> New <input checked="" type="checkbox"/> Revised <input type="checkbox"/> Has Electives/Options <input type="checkbox"/> OEM	NQR Code & version of existing/previous qualification: QG-05-AP-01774-2024-V1.1-AMHSSC, Version 3.0	Qualification Name of existing/previous version: QC Executive – Stitched Items												
4.	a. OEM Name b. Qualification Name (Wherever applicable)	NA													
5.	National Qualification Register (NQR) Code &Version (Will be issued after NSQC approval)	QG-05-AP-03578-2025-V2-AMHSSC, Version 4.0	6. NCrf/NSQF Level: 5												
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other (Wherever applicable specify multiple entry/exits also & provide details in annexure)	Certificate													
8.	Brief Description of the Qualification	QC Executive is responsible for ensuring that physical inspections are conducted at all stages of production to secure quality and check that all technical details are received; verified & signed off prior to starting production. QC executive also establishes quality plans, parameters and inspection systems, records deviations and sends feedback to the concerned department. He/ she oversees all aspects of sewing related quality control function and ensures product meets organizational standards and buyer requirements.													
9.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	<p>a. Entry Qualification & Relevant Experience:</p> <p>b.</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Completed 1st year of 3-year/ 4-years UG</td> <td>1.5-year relevant experience</td> </tr> <tr> <td>2</td> <td>Completed 3 year of Diploma after 10th</td> <td>1.5-year relevant experience</td> </tr> <tr> <td>3</td> <td>Previous relevant Qualification of NSQF Level 4</td> <td>3-year relevant experience</td> </tr> </tbody> </table> <p>c. Age: 20 years</p>		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	Completed 1st year of 3-year/ 4-years UG	1.5-year relevant experience	2	Completed 3 year of Diploma after 10 th	1.5-year relevant experience	3	Previous relevant Qualification of NSQF Level 4	3-year relevant experience
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)													
1	Completed 1st year of 3-year/ 4-years UG	1.5-year relevant experience													
2	Completed 3 year of Diploma after 10 th	1.5-year relevant experience													
3	Previous relevant Qualification of NSQF Level 4	3-year relevant experience													

10.	Credits Assigned to this Qualification, Subject to Assessment <i>(as per National Credit Framework (NCrF))</i>	19	11. Common Cost Norm Category (I/II/III) <i>(wherever applicable):</i> Category I																					
12.	Any Licensing requirements for Undertaking Training on This Qualification <i>(wherever applicable)</i>	NA																						
13.	Training Duration by Modes of Training Delivery <i>(Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)</i>	<input checked="" type="checkbox"/> Offline <input type="checkbox"/> Online <input type="checkbox"/> Blended <table border="1"> <thead> <tr> <th>Training Delivery Modes</th><th>Theory (Hours)</th><th>Practical (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recommended (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>180</td><td>330</td><td>60</td><td>0</td><td>570</td></tr> <tr> <td>Online</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <i>(Refer Blended Learning Annexure for details)</i>					Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	180	330	60	0	570	Online					
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																			
Classroom (offline)	180	330	60	0	570																			
Online																								
14.	Aligned to NCO/ISCO Code/s <i>(if no code is available mention the same)</i>	NCO-2015/7543.0201																						
15.	Progression path after attaining the qualification <i>(Please show Professional and Academic progression)</i>	Quality Manager																						
16.	Other Indian languages in which the Qualification & Model Curriculum are being submitted	Hindi																						
17.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No URLs of similar Qualifications:																						
18.	Is the Job Role Amenable to Persons with Disability	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", specify applicable type of Disability: NA																						
19.	How Participation of Women will be Encouraged	Skilled women workforce will find jobs with organised apparel exporters, manufacturers.																						
20.	Are Greening/ Environment Sustainability Aspects Covered <i>(Specify the NOS/Module which covers it)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						
21.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Colleges <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						
22.	Name and Contact Details of Submitting / Awarding Body SPOC <i>(In case of CS or MS, provide details of both Lead AB & Supporting ABs)</i>	Name: Amit Singh, Email: jdqs@sscammh.com , Contact No.: 09599929121, Website: www.sscammh.com																						
23.	Final Approval Date by NSQC: 18/02/2025	24. Validity Duration: 36 Months			25. Next Review Date 18/02/2028																			

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man.	OJT - Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1	Identify and assess the quality of raw material	AMH/N1401 V 3.0	Core	5	5	39	51	60	0	150	20	75	0	10	105	21%
2	Identify and assess the quality in sewing room	AMH/N1402 V 3.0	Core	5	4	36	84	0	0	120	20	75	0	10	105	21%
3	Identify and assess the quality after finishing of garment	AMH/N1403 V 3.0	Core	5	4	36	84	0	0	120	20	70	0	10	100	20%
4	Coordination with different Departments	AMH/N1404 V 3.0	Core	5	2	15	45	0	0	60	12	42	0	6	60	12%
5	Promote and sustain safety, health, and security in workplace, while fostering Gender and Persons with Disabilities (PWD) Sensitization	AMH/N0620 V 1.0	Non-Core	5	1	15	15	0	0	30	22	12	0	6	40	8%
6	Adhere to industry, regulatory, and organizational standards and embrace environmentally sustainable practices	AMH/N0621 V 1.0	Non-Core	5	1	15	15	0	0	30	20	10	0	10	40	8%
7	Employability Skills	DGT/VSQ/N0102 V 1.0	Non-Core	4	2	24	36	0	0	60	20	30	0	0	50	10%
Duration (in Hours) / Total Marks					19	180	330	60	0	570	134	314	0	52	500	100%

Assessment - Minimum Qualifying Percentage

Please specify **any one** of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: NA % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Diploma with 4 Year of relevant industry experience in Quality Control OR Graduation with 3 Year of relevant industry experience in Quality Control OR Post graduate diploma with 2 Year of relevant industry experience in Quality Control OR Post Graduate with 1 Year of relevant industry experience in Quality Control
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Diploma with 4 Year of relevant industry experience in Quality Control OR Graduation with 3 Year of relevant industry experience in Quality Control OR Post graduate diploma with 2 Year of relevant industry experience in Quality Control OR Post Graduate with 1 Year of relevant industry experience in Quality Control
3.	Tools and Equipment Required for Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "Yes", details to be provided in Annexure) Refer Annexure
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	ITI with 4 Year of relevant industry experience in Quality Control OR Diploma with 4 Year of relevant industry experience in Quality Control
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		OR Graduation with 3 Year of relevant industry experience in Quality Control OR Post graduate diploma with 2 Year of relevant industry experience in Quality Control OR Post Graduate with 1 Year of relevant industry experience in Quality Control
2.	Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	ITI with 4 Year of relevant industry experience in Quality Control OR Diploma with 4 Year of relevant industry experience in Quality Control OR Graduation with 3 Year of relevant industry experience in Quality Control OR Post graduate diploma with 2 Year of relevant industry experience in Quality Control OR Post Graduate with 1 Year of relevant industry experience in Quality Control
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	ITI with 4 Year of relevant industry experience in Quality Control OR Diploma with 4 Year of relevant industry experience in Quality Control OR Graduation with 3 Year of relevant industry experience in Quality Control OR Post graduate diploma with 2 Year of relevant industry experience in Quality Control OR Post Graduate with 1 Year of relevant industry experience in Quality Control
4.	Assessment Mode <i>(Specify the assessment mode)</i>	Offline
5.	Tools and Equipment Required for Assessment	<input checked="" type="checkbox"/> Same as for training <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(details to be provided in Annexure-if it is different for Assessment)</i>

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes

4.	Number of Industry validation provided: 21
5.	Estimated nos. of persons to be trained and employed: 810
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: <i>Ministry Of Textiles is Line Ministry of AMHSSC.</i> If “No”, why: NA

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors <i>(Mandatory)</i>	NCrf/NSQF level justification based on NCrf level/NSQF descriptors
2.	Annexure: List of tools and equipment relevant for qualification <i>(Mandatory, except in case of online course)</i>	List of tools and equipment relevant for qualification
3.	Annexure: Detailed Assessment Criteria <i>(Mandatory)</i>	Detailed Assessment Criteria
4.	Annexure: Assessment Strategy <i>(Mandatory)</i>	Assessment Strategy
5.	Annexure: Blended Learning <i>(Mandatory, in case selected Mode of delivery is “Blended Learning”)</i>	Offline Learning Mode
6.	Annexure: Multiple Entry-Exit Details <i>(Mandatory, in case qualification has multiple Entry-Exit)</i>	NA
7.	Annexure: Acronym and Glossary <i>(Optional)</i>	Acronym and Glossary
8.	Supporting Document: Model Curriculum <i>(Mandatory – Public view)</i>	Model Curriculum
9.	Supporting Document: Career Progression <i>(Mandatory - Public view)</i>	Career Progression
10.	Supporting Document: Occupational Map <i>(Mandatory)</i>	Occupational Map
11.	Supporting Document: Assessment SOP <i>(Mandatory)</i>	Assessment SOP
12.	Any other document you wish to submit:	NA

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	<ul style="list-style-type: none"> Quality Executive is a person required to take up the responsibility for issues of quality and regulatory compliance, and their implementation, throughout the departments of the organizations manufacturing garments, bed sheets and the coordinates to go with skirts, dresses like stoles, scarves etc. He is required to take care of the quality of the incoming raw materials, in process stage of production like stitching, finishing etc and the finished product. He analyses and interprets in relation to product specification, the data and results of quality monitoring and records according to the workplace procedures like work order, trim card, style history file, measurement charts and approved pilot sample. Identify the issues in terms of cause and corrective actions required, like the stitch length, thread compatibility, curling, shading, uneven panels, pulling or puckering, stretching, 5needle type and needle damage. 	<p>Possesses broad and deep knowledge and skills to solve problems in specialized fields. Should have complete understanding of quality implementation, process of production stitching etc. He knows the complete process of production and ensures that the product is delivered on time according to the buyer's requirement keeping in mind he safety procedures.</p>	5
Professional and Technical Skills/ Expertise/ Professional Knowledge	<ul style="list-style-type: none"> He is handling like garments, bed sheets and the coordinates to go with skirts, dresses like stoles, scarves etc. He should know the main types of raw materials required by each type of product manufactured by the organization defects in them and in various stages of manufacturing like, in process, and final stage . He should have the knowledge to rectify the various types of defects in the fabrics , stitching etc . He should know the various terms like stich length, shading and be aware of the various tests conducted for raw material like trims, fabrics, accessories match the buyer's specification and analyse them accurately. He should have knowledge of IT. 	<p>Excellent cognitive skills and technical prowess utilized to perform complex tasks with ease, project management expertise, and adept at data analysis for informed decision making. Quality executive should be aware of the complete process production of the products. He should know the organization's rules and procedures and work and safety procedures while handling equipment used in stitching, finishing, fire extinguishers and to be responsible for reporting to his seniors and guiding his juniors.</p>	5
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	<ul style="list-style-type: none"> He plans and organizes His work to achieve targets and deadlines Consult and coordinate for effective delivery He applies problem- solving approaches in different situations like how to rectify the varrios defects in fabrics , 	<p>A versatile professional with excellent communication, digital and financial literacy, ethical values, self-management and may have entrepreneurial mindset.</p>	5

	<p>stitching according to the requirement and time and the availability of equipments with him/</p> <ul style="list-style-type: none"> • He refers anomalies to the particular personnel, seeks clarification on problems from others • He identifies and analyses the dependency on his team to carry our production on time. • He seeks participation of members from Quality, Production, Audit or any other team for effective solutions.. • He provides opinions on work in a detailed and constructive way to the concerned personnel. • He maintains accurate records and documentation of the same. • He works independently and collaboratively analyze the stitching process, makes decisions on a without disrupting material /process flow frequently Communicating decisions immediately to team members Be neutral in decision making. 	<ul style="list-style-type: none"> • Quality executive makes decisions regarding the quality issues . • He plans and organizes work to achieve desired Quality Standards and output. • He identifies, reports malfunctions in machinery and equipment and correct them if possible. • He also identifies and report s service malfunctions and keeps work area free from potential hazards. • He reports to other authorized personnel for assistance and practices a customer service oriented approach 	
Broad Learning Outcomes/Core Skill	<ul style="list-style-type: none"> • He constantly updates himself with modifications in quality parameters through written print and mail communication (digital). • He can Read and interpret Spec Sheets /Manuals /Tech Packs and Bill of Material/ Comments on Sample at various stages of Approval • He listens effectively and orally communicates information accurately to his superiors and juniors. • He seeks advice from his seniors regarding quality requirement. • He responds to the emergencies, accidents or fire at the workplace and evacuates the premises and help others in need while doing so. • He values physical fitness, personal hygiene and good habits. 	<p>A skilled professional with technical expertise, adept at solving complex problems and improving output.</p> <ul style="list-style-type: none"> • Quality Executive reads and follow manuals/procedures/ and compliance policies. • Should have listening and communicate information accurately to his superiors and juniors. 	5
Responsibility	<ul style="list-style-type: none"> • QC executive also establishes quality plans, parameters and inspection systems, records deviations and sends feedback to the concerned department. He is responsible for his work and learning and some responsibility and learning of people under him. 	<p>Highly skilled Technical Supervisor responsible for achieving tangible outcomes, managing change, building teams, and mentoring the workforce.</p> <p>QC Executive is responsible for ensuring that physical inspections are conducted at all stages of production to secure quality and checks that all technical details are received; verified & signed off prior to starting production.</p>	5

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Tech pack /spec sheet/Trim card/size chart		1
2	Reference garment, made-ups and home furnishing samples	defected and correct samples	10
3	Historic data on previous styles		1
4	bobbin, bobbin case, sewing needles, pins etc		7
5	Defect Marking materials (Stickers / Colour Coded Stickers / Tags)		1
6	AQL checklist and quality standards		1
7	Basic stationary(pen, pencil, paper)		30
8	Record maintenance sheet & reporting format		1
9	Dress form(preferably woman, size M)		1
10	Machine tool kit (screw driver, screw etc.)		1
11	Operation bulletin		1
12	Garment templates		1
13	Lab Dips/strike off/pit loom samples		1
14	Checking Table		1
15	Boxes for storage of assessed pieces		7
16	Industrial SNLS Sewing machine and stools		5
17	Industrial DNLS Sewing machine		1
18	5 Thread Overlock sewing machine and stools		1
19	Flatlock Machine or other Specialised Sewing Machines and stools		1
20	Teacher's Chair & Table		1
21	Trainees stools		10
22	Students chairs with table arms		30
23	Dust bin , first aid & fire extinguisher	1 each	1
24	Sewing kit(measuring tape, trimmer, scissors etc)		30
25	Stationary set (note book, eraser, per, penciletc)		30
26	Scale, variety(eg: straight etc, depending on type of garments etc)		5

27	Hanger(wood or plastic)		5
28	Previous Inspection reports		1
29	Washing samples		1
30	Grey scale		1
31	Defect list	fabric etc	1
32	Shrinkage test marker		1
33	Dexterity Test Kit		1
34	Sewing thread(surplus, eg: cotton as per req)		20
35	Fabric(surplus, muslin compulsory, other types as per req)		100
36	Trims and accessories		5
37	Color check light box(color matching cabinet)		1
38	Pantone shade card		1
39	Students Notes/ Manuals		30
40	Projector /LCD		1
41	Defect list	fabric etc	

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Computer (PC) with latest configurations – and Internet connection with standard operating system and standard word processor and worksheet software (Licensed)
2. (all software should either be latest version or one/two version below)As required
3. UPS As required
4. Scanner cum Printer As required
5. Computer Tables As required
6. Computer Chairs As required
7. LCD Projector As required
8. White Board 1200mm x 900mm As required

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S.No	Organization	Name of Representative	Designation	State	Email Id	Contact number
1	Esstee Corp	MK Velu	Senior Manager	Maharashtra	sr.mgr.hradmin@essteexports.com	9843259971
2	SVAS Global	Vasavi S.	CEO	TamilNadu	vasavi@svasglobalsourcing.com	9003918705
3	Warmzone	Saakshar Jain	Marketing Head	Punjab	Saakshar.jain@warmline.co.in	8146591155
4	Newline Exports	R Poornachandren	Manager HR	Tamilnadu	hr@newlineexports.com	9842443413
5	Fashionknits	Nushrath R.	HR Manager	Tamilnadu	nusrathr@fashionknits.net	7708074742
6	KBS Garments	B Sateesh	Director	Tamilnadu	Kbs.garments.888@gmail.com	9943457766
7	BEST Corporation	Siva Sarvanan	Sr. HR Manager	Tamilnadu	siva@bestcorp.in	7502242242
8	Indian Textile Company	Yogesh Nimish	HR Manager	Maharashtra	NA	9168453836
9	Trident	Nasreen Ahmed	Head Product Development	Punjab	nasreenshmed@tridentindia.com	9878999237
10	5 Star Garment	Dinesh Dongre	Manager	Maharashtra	ddongre100@gmail.com	8806405410
11	High Heads Pvt Ltd	Zunaid	Manager	Tamilnadu	workshop@thehighheads.com	6283270076
12	RUSTA	Amitoj Bal	Sourcing Manager	Delhi	Amitoj.bal@rusta.com	9873000263
13	Women Era	Nutan A Shaw	Owner	Maharashtra	NA	NA
14	Iris Corp	Sudarshan Jain	Director	Punjab	Irisknitwear86@gmail.com	9876326111
15	Warmline Jackets	Vishal S	Manager	Punjab	info@warmlinejacket.com	9815495806
16	Alok Ent	Ankush Waman	Owner	Maharashtra	NA	NA
17	Bayport	Amit Sharma	Category Head	Ahmedabad	amitsharma@bayport.com	9582038033
18	Dhareshwar Multiservices	Yogesh Misal	Partner	Maharashtra	NA	NA
19	Shubham Enterprises	Pradip Kumar	Owner	Maharashtra	jshubham@yahoo.co.in	NA

20	Aathava Garments pvt Ltd.	Ganesh Kumar J	Manager	Tamilnadu	info@aathavagarments.com	0422-2565716
21	LUX Industries	Buvana M	HR Manager	Tamilnadu	info@luxinnerwear.com	+913340402121

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2023	257	167	231	150	NA	NA
2024	270	175	243	158	NA	NA
2025	283	184	255	165	NA	NA

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
Version 2.0	2022	245	239	233	159	232	227	221	151	NA	NA	NA	NA
Version 1.0	2021	233	228	222	151	221	216	211	144	NA	NA	NA	NA
Version 1.0	2020	221	216	211	144	210	205	200	136	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. PMKVY
2. DDUGKY
3. NULM

Content availability for previous versions of qualifications:

☐ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other: NA

Languages in which Content are available:

Hindi

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

AMH/N0620: Promote and sustain safety, health, and security in workplace, while fostering Gender and Persons with Disabilities (PwD) Sensitization					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1	Demonstrate strict adherence to health, safety, gender, and PwD (People with Disability) guidelines governing the workplace environment.	4	2	-	1
PC2	Engage actively in mock drills, evacuation exercises, and group discussions pertaining to workplace safety and security protocols.	4	2	-	1
PC3	Participate in advanced training and sensitization programs focused on gender equality and PwD awareness, facilitating a more inclusive workplace environment.	4	2	-	1
PC4	Execute proper handling and maintenance of materials and equipment in accordance with established protocols and standards.	3	2	-	1
PC5	Exhibit proficiency in performing first-aid, firefighting, and other emergency response procedures, promptly adhering to organizational shutdown and evacuation protocols when necessary.	4	2	-	1
PC6	Monitor workplace conditions, identify risks, report promptly, ensure safety, including for individuals with disabilities, and uphold gender equality principles.	3	2	-	1
	NOS Total	22	12		6
AMH/N0621: Adhere to industry, regulatory, and organizational standards and embrace environmentally sustainable practices					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1	Execute job responsibilities according to organizational standards, with a strong emphasis on eco-friendly solutions, while strictly adhering to established procedures, policies, and legal regulations.	2	1	-	1
PC2	Implement and uphold organizational policies and procedures, integrating sustainable consumption practices into daily operations.	2	1	-	1
PC3	Actively engage in enhancing organizational performance by driving the transition towards environmentally friendly processes and practices.	2	1	-	1
PC4	Safely handle materials, equipment, computers, and software to maintain a clean and hazard free work environment, actively supporting the adoption of eco-friendly practices throughout the workplace.	3	2	-	2
PC5	Perform routine maintenance and cleaning tasks within assigned duties and agreed-upon schedules, effectively managing any interruptions to workflow.	3	1	-	1

PC6	Immediately report any instances of unsafe equipment or hazardous incidents to the appropriate personnel to ensure swift resolution and mitigate risks.	2	1	-	1
PC7	Utilize appropriate cleaning equipment and techniques tailored to specific tasks, promoting efficiency and sustainability in workplace maintenance.	2	1	-	1
PC8	Proactively request system or software upgrades as necessary to optimize work efficiency, while also maintaining backup files to ensure data integrity and security when using various design software.	2	1	-	1
PC9	Maintain digital copies of design work in organized files for future reference, ensuring accessibility and preservation of valuable project assets.	2	1	-	1
	NOS Total	20	10		10
AMH/N1401: Identify and assess the quality of raw material					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1.	Inspect the work area is free from hazards as per the organizational code of conduct safety norm of the organization	2	3	-	0.5
PC2.	Inspect the work area and check for the cleanliness and as per the organizational standards	2	3	-	0.5
PC3.	Ensure that the work is carried out as per the quality specifications mentioned	2	5	-	1
PC4.	Randomly inspect and check the various types of raw materials received are free from defects and is as per the quality standards	2	15	-	2
PC5.	Identify and inspect the accuracy of pattern and template before cutting of fabric	2	15	-	2
PC6.	Identify and check the machine setting and attachments as per production standards	3	10	-	1
PC7.	Control charts are prepared and implemented to monitor quality during production according to workplace procedures	3	10	-	1
PC8.	Analyse and interpret in relation to product specification, the data and results of quality monitoring and recorded according to the workplace procedures like work order, trim card, style history file, measurement charts and approved pilot sample.	2	8	-	1
PC9.	Maintain all documents related to inspection	2	6	-	1
	NOS TOTAL	20	75	-	10

AMH/N1402: Identify and assess the quality in sewing room					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1.	Inspect the work area is free from hazards as per the organizational code of conduct	1	1	-	0.5
PC2.	Inspect the work area and check for the cleanliness and as per the organizational standards	1	1	-	0.5
PC3.	Ensure that the work is carried out as per the quality specifications mentioned	2	2	-	1
PC4.	Inspect and check the quality during the stitching process	2	12	-	2
PC5.	Identify and inspect the handling methods, work instructions, tension, foot pressure of sewing room operations	2	9	-	1
PC6.	Identify the issues in terms of cause and corrective actions required, like the stitch length, thread compatibility, curling, shading, uneven panels, pulling or puckering, stretching, needle type and needle damage.	3	10	-	1
PC7.	Control charts are prepared and implemented to monitor quality during production according to workplace procedures	3	10	-	1
PC8.	Analyze and interpret in relation to product specification, the data and results of quality monitoring and recorded according to the workplace procedures	2	5	-	1
PC9.	Identify defects (if any), suggest corrections and reject the parts or garment which do not meet the quality specifications	2	10	-	1
PC10.	Ensure that the stitched garment meets the parameters of the quality standard	2	15	-	1
	NOS Total	20	75	-	10

AMH/N1403: Identify and assess the quality after finishing of garment					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
	Perform quality checks at various stages during the finishing of the garment	20	70		10
PC1	Inspect the work area is free from hazards as per organizational code of conduct	1	1	-	0.5
PC2	Inspect the work area and check for the cleanliness and as per the organizational standards	1	1	-	0.5
PC3	Ensure that the work is carried out as per the quality specifications mentioned.				

		1	2	-	0.5
PC4	Inspect the garments after it has come from any special finishing process and send for rectification in case of any defect or quality issue	1	15	-	0.5
PC5	Inspect and check the quality during the trimming process	1	7	-	1
PC6	Perform a random check to see if garments are free from defects and trimming process	1	10	-	1
PC7	Inspect and handle damages as per the quality standards and reject pieces which do not meet the quality specifications	2	12	-	1
PC8	Identify and inspect the pressing and packing operations	2	8	-	0.5
PC9	Pressing operation problems and faults are explained in terms of cause and corrective action taken.	1	1	-	1
	Ensure the parameters are set as per the manufacturer's instruction and buyer requirements	1	2	-	0.5
PC10	Ensure the quality is as per the specified quality standards production and handling damages	1	3	-	0.5
PC11	Audit of the packed goods prior to offering shipment to buyer QA.	4	5		1
PC12	Control charts are prepared and implemented to monitor quality during production according to workplace procedures	2	2	-	1
PC13	Give feedback on the quality of the pieces on continuous basis	1	1	-	0.5
	NOS Total	20	70	-	10

AMH/N1404: Coordination with different Departments

PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
	Interact and coordinate with superiors	12	42	-	6
PC1	Receive work instructions and feedback from reporting manager or senior personnel	1	1	-	0.5
PC2	Communicate to superior about process-flow improvements, product; defects received from previous process, repairs and maintenance of tools and machinery as required	2	10	-	1
PC3	Communicate to reporting superior about employee management, i.e., shortages or performance related	1	3	-	0.5

PC4	Report any potential hazards or expected process disruptions	1	3	-	0.5
PC5	Re-work based on feedback provided by superior on product, process and people	1	8	-	1
PC6	Handover completed work to superior.	1	4	-	0.5
	Interact and coordinate with colleagues within and outside the department	5	13	-	2
PC7	Work as a team with colleagues and share work as per their or own work load and skills	1	3	-	0.5
PC8	Work with colleagues of other departments (wherever required)	1	3	-	0.5
PC9	Communicate and discuss work flow related difficulties in order to find solutions with mutual agreement	2	4	-	0.5
PC10	Receive the feedback from other departments, given if any, and rework in order to complete work on time	1	3	-	0.5
PC11	NOS Total	12	42	-	6

DGT/VSQ/N0102 EMPLOYABILITY SKILLS (60 Hours)					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
	Introduction to Employability Skills	1	1	0	0
PC1	Identify employability skills required for jobs in various industries				
PC2	Identify and explore learning and employability portals				
	Constitutional values – Citizenship	1	1	0	0
PC3	Recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.				

PC4	Follow environmentally sustainable practices				
	Becoming a Professional in the 21st Century	2	4	0	0
PC5	Recognize the significance of 21st Century Skills for employment				
PC6	Practice the 21st Century Skills such as Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life				
	Basic English Skills	2	3	0	0
PC7	Use basic English for everyday conversation in different contexts, in person and over the telephone				
PC8	Read and understand routine information, notes, instructions, mails, letters etc. written in English				
PC9	Write short messages, notes, letters, e-mails etc. in English				
	Career Development & Goal Setting	1	2	0	0
PC10	Understand the difference between job and career				
PC11	Prepare a career development plan with short- and long-term goals, based on aptitude				
	Communication Skills	2	2	0	0
PC12	Follow verbal and non-verbal communication etiquette and active listening techniques in various settings				
PC13	Work collaboratively with others in a team				
	Diversity & Inclusion	1	2	0	0
PC14	Communicate and behave appropriately with all genders and PwD				
PC15	Escalate any issues related to sexual harassment at workplace according to POSH Act				
	Financial and Legal Literacy	2	3	0	0
PC16	Select financial institutions, products and services as per requirement				
PC17	Carry out offline and online financial transactions, safely and securely				
PC18	Identify common components of salary and compute income, expenses, taxes, investments etc				
PC19	Identify relevant rights and laws and use legal aids to fight against legal exploitation				
	Essential Digital Skills	3	4	0	0
PC20	Operate digital devices and carry out basic internet operations securely and safely				
PC21	Use e- mail and social media platforms and virtual collaboration tools to work effectively				
PC22	Use basic features of word processor, spreadsheets, and presentations				
	Entrepreneurship	2	3	0	0

PC23	Identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research				
PC24	Develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion				
PC25	Identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity				
	Customer Service	1	2	0	0
PC26	Identify different types of customers				
PC27	Identify and respond to customer requests and needs in a professional manner.				
PC28	Follow appropriate hygiene and grooming standards				
	Getting ready for apprenticeship & Jobs	2	3	0	0
PC29	Create a professional Curriculum vitae (Résumé)				
PC30	Search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively				
PC31	Apply to identified job openings using offline /online methods as per requirement				
PC32	Answer questions politely, with clarity and confidence, during recruitment and selection				
PC33	Identify apprenticeship opportunities and register for it as per guidelines and requirements				
	NOS Total	20	30	0	0
	GRAND Total	134	314	0	52

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME

- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

On the Job:

1. Each module (which covers the job profile of Automotive Service Assistant Technician) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
 -
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment
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Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
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National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf